



Year 5 – 6 e-learning contract

(Acceptable Use Agreement)

Dear Parent/Carer,

Wulguru State School has up to date Information and Communications (ICT) equipment for use by students including computers, laptops, iPads and cameras. Students have been involved in discussions with their teachers about how to respectfully use equipment and stay safe both within and outside of school hours.

Please talk to your child about this agreement, and sign and return this form to your child’s teacher.

BE FAIR Look after myself and others.	BE SAFE Care for devices and equipment. Don't share personal information online.	BE MY BEST Communicate in a polite and respectful way.
<p>I will:</p> <p>Only use the device as I have been told by my teacher.</p> <p>Never participate in online bullying (forwarding messages or being involved in harmful, inappropriate or hurtful online behaviours).</p> <p>Not change any settings on the school devices.</p> <p>Report it to my teacher if I feel uncomfortable or unsafe online, or if I see others participating in unsafe, inappropriate or hurtful online behaviour.</p>	<p>I will:</p> <p>Handling ICT devices with care and keeping them in the correct place, charged and ready to use.</p> <p>Only work on my assigned learning task.</p> <p>Use the internet and my device for educational purposes only.</p> <p>Protecting my privacy by only using my first name and never giving out my address, phone number or date of birth.</p> <p>Not share mine or anyone else’s photo or personal information online.</p> <p>Report anything inappropriate to an adult immediately.</p> <p>Not add any apps/software/games to school devices.</p>	<p>I will:</p> <p>Be polite and sensible and respect others whether in person, online or by email.</p> <p>Work co-operatively.</p> <p>Use my time effectively.</p> <p>Use my assigned device and not touch anyone else’s.</p> <p>Abide by copyright and intellectual property regulations by attributing where the information I have used has come from.</p> <p>Think carefully about the content I upload or post online, knowing that this is a personal reflection of who I am and can influence what people think of me.</p>

If I bring a mobile phone to school I will:

- Hand it in to the office before school and collect it after school.
- Not take photos or videos at school. Permission from parents is required for students under 13 years of age to be photographed or videoed and the image posted online.

I will follow the agreement rules. If I break any rules, I will be unable to use the equipment and have to re-negotiate when I may use them.

Student Name: _____

Signature: _____

Parent Name: _____

Signature: _____

Date: _____