

# WULGURU STATE SCHOOL



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Principal – Jennifer McCaskill

# Handbook

Wulguru State School  
Edison Street  
PO Box 2541  
Idalia 4811

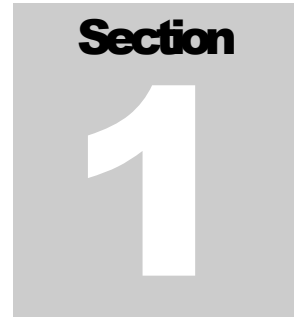
[www.wulguruss.eq.edu.au](http://www.wulguruss.eq.edu.au)

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## General Information

### Principal's Message

Wulguru State School is a great school!

At Wulguru State School, we are passionate about ensuring that every child develops the skills and knowledge they require through access to quality learning programs for every child, every day. We pride ourselves on preparing our students to transition successfully to high school, so that they can follow their dreams and be anything they want to be! We work in partnership with parents, families and our wider community to create a place where students feel welcome and safe. We celebrate success in our learning, the arts and on the sporting field, by providing opportunities to showcase our talent and by doing our best in everything we do.

I welcome you to our school and to the wider Wulguru community. I encourage you to be an active member of our school community and be embraced by our culture of kindness and mutual respect. By being involved in our school in a positive way, you are showing your child that their education is important to you and you are contributing to making our school a great place to learn, work and play.

'Live the Wulguru Spirit' is a belief, that unifies us as a school community:  
At Wulguru State School we:

- Do our best in everything we do
- Work together to make our school great
- Respecting our learning – it matters!
- Choose kind every time

We welcome you to 'Live the Wulguru Spirit' and join us to celebrate our academic, artistic and sporting achievements.

**Jen McCaskill**  
**Principal**

## **School Vision**

Learning together opens a world of opportunities.

## **School Mission Statement**

At Wulguru State School we are achieving success through quality learning opportunities for every child, every day.

## **Our Behaviour Expectations**

- Be Fair
- Be Safe
- Be Your Best:



## **We Value**

- Respect
- Tolerance & Inclusion
- Responsibility
- Freedom
- Integrity & Honesty
- Care & Compassion:

## **Wulguru State School Mandates**

We expect all students and staff to demonstrate:

- A clear and ongoing commitment to the continuous improvement of academic outcomes
- High standards of behaviour
- High standards of attendance and punctuality
- Respect for others
- Accountable practices.
- 

## **Learning at Wulguru State School**

- All students will learn to read
- Through YUMI Deadly Maths, students participate in hands-on, real life numeracy activities
- Risk taking is encouraged in a supportive environment
- Differentiation of the curriculum to ensure ALL students achieve success

## Contact Details

### Telephone Numbers:

Phone	07 4799 8777
Fax	07 4799 8700
Absence Line	07 4799 8760
Tuckshop	07 47998736
Outside School Hours Care	07 4799 8719
North Queensland Regional Office	07 4758 3222

### Postal Address:

PO Box 2541  
Idalia 4811

### Email and Website:

[the.principal@wulguruss.eq.edu.au](mailto:the.principal@wulguruss.eq.edu.au)  
[admin@wulguruss.eq.edu.au](mailto:admin@wulguruss.eq.edu.au)

[www.wulguruss.eq.edu.au](http://www.wulguruss.eq.edu.au)

### Facebook:



us on Facebook, search Wulguru State School

## School Times

<b>Monday to Thursday:</b>		<b>Friday:</b>	
First Bell	8:40am	First Bell	8:15am
<b>1st Session</b>	<b>8:55am to 11:00am</b>	<b>1st Session</b>	<b>8:30am to 10:30am</b>
Lunch One	11:00am to 11:45am	Lunch One	10:30 to 11:00am
<b>2nd Session</b>	<b>11:45am to 1:15pm</b>	<b>2nd Session</b>	<b>11:00am to 12:30pm</b>
Lunch Two	1:15pm to 1:45pm	Lunch Two	12:30pm to 1:15pm
<b>3rd Session</b>	<b>1:45pm to 3:00pm</b>	<b>3rd Session</b>	<b>1:15pm to 2:30pm</b>
Dismissal:	3:00pm	Dismissal:	2:30pm

## **Procedures, Information and Services**

### **Accident Insurance Cover For Students**

Some school activities and physical education, particularly contact sports, carry inherent risks of injury. Parents are advised that the department does not have Student Accident Insurance cover for students.

If your child is injured at school as a result of an accident or incident, all costs associated with the injury, including medical costs, are the responsibility of the child, parent or caregiver.

Some incidental medical costs may be covered by Medicare. If parents have private health insurance, some costs may also be covered through the private health insurance. Any other costs would be borne by the parents.

Student Accident Insurance is an insurance policy that pays certain benefits in certain circumstances should your child have an accident. It is a personal decision for parents as to the types and levels of private insurance they arrange to cover their child for any accidental injury that may occur.

Parents should contact their insurer or an approved Australian insurance broker for more information about student personal accident insurance cover for their child.

### **Appointments/Interview Times**

It is school policy to ensure parents feel welcome when visiting or telephoning the school to discuss matters of interest or concern. Where possible, please try to plan communication before or after school.

Discussions at the classroom door are generally unsatisfactory. We welcome you to request interviews or appointments with both Teaching and Administration staff through the school office.

## **Attendance and Absenteeism – Every Day Counts**

School absenteeism and truancy can impact significantly on students' learning and wellbeing.

Research shows that in Queensland, higher student attendance is associated, on average, with higher student achievement. Additionally, attending school every day helps children to build social and emotional skills such as communication, teamwork and resilience.

Under the law, you must make sure your child is enrolled and attends school on all school days unless there is a reasonable excuse. Schools must monitor attendance of students and follow up with parents and caregivers any unexplained absences.

If your child does not want to go to school, or is missing school without you knowing, contact your school immediately for assistance and support.

Schools will:

- monitor student attendance.
- let you know if your child is not at school.
- follow-up any unexplained absences as soon as practicable, but within three days of any unexplained absence.
- use effective teaching strategies to engage your child in learning.
- help you with strategies to encourage your child to go to school.
- provide support for families.

For more information, go to

<http://education.qld.gov.au/everydaycounts/parents-community/index.html>

## **Bicycles at School**

Children who ride bicycles to school must wear a safety helmet. Bikes should be located in our bike compound. The school accepts no responsibility for the safety of bikes while stored in the bike compound. It is recommended that all students secure their bikes using a bike lock.

## **Booklists**

Families will be issued with a book list prior to the commencement of each school year. Families are expected to have these items available for use from week one. These materials will need to be replaced during the year as required.

Booklist details are available from the school website

[www.wulguruss.eq.edu.au](http://www.wulguruss.eq.edu.au)



## **Bus Transport**

The school is serviced by Townsville based bus operators transporting students to local schools from the Alligator Creek, Oak Valley and country areas to the south. At all times, students must obey Code of Conduct for School Students Travelling on Buses.

Parents and carers play an important role in teaching children about appropriate behaviour when travelling on public transport. While most students are well-behaved when travelling by public transport, a few misbehaving students can make it an unpleasant journey for all commuters.

With almost a third of all Queensland students travelling to school by bus, the Department of Transport and Main Roads has developed a Code of Conduct for students travelling by bus. The Code of Conduct for School Students Travelling on Buses sets out the rights, roles and responsibilities of students, parents and carers and bus drivers to ensure a safe and enjoyable trip to and from school.

To keep our students happy and safe, parents and carers are encouraged to discuss expected student behaviour with their children, including:

- showing respect for other passengers and their property
- waiting for the bus in an orderly manner
- behaving appropriately at all times while on the bus
- using only designated bus stops
- behaving safely and using caution when getting on or off the bus
- following directions of the driver in case of an emergency or a breakdown

The Code was developed in consultation with the Department of Education and Training, police, bus operators and parent groups. For more information and to download a copy of the code visit the Department of Transport and Main Roads website at

[www.transport.qld.gov.au/Home/Assistance\\_and\\_services/School\\_transport/Code\\_of\\_conduct](http://www.transport.qld.gov.au/Home/Assistance_and_services/School_transport/Code_of_conduct)

## **Camps**

Our school offers a camp program for Years 5 and 6. The camp program is expected to be as follows:

- Year 5 - 3 days / 2 nights Wambiana Station
- Year 6 - 4 days / 3 nights Magnetic Island or Paluma or Mungalli Falls

We value our camp program and recognise the opportunities it brings to the students. We do not use camps as a “reward” for students but view it as a program for all students and a valuable part of their education.

## **CentrePay**

Families who receive a CentreLink payment may choose to pay the school levy by CentrePay.



If you are interested in CentrePay, see the Business Services Manager to assist with the paperwork. CentrePay is a great way to pay the levy gradually throughout the year and ensure your child/ren can participate in all activities.

## **Complaints Resolution Process**

When parents have a concern or complaint which needs to be resolved, we suggest a 3-stage process.

- Step 1 The parents should discuss the concern with the class teacher and endeavor to resolve the problem.
- Step 2 If the concern or complaint is not resolved in a satisfactory manner, the parent should consult the principal, who will work with the parent and teacher to solve the concern.
- Step 3 If the problem persists, then a meeting with the parent, teacher and principal will be arranged and the concern or complaint will be addressed for resolution.

We remind parents that they are not permitted by legislation to willfully disturb a State School. It is inappropriate to attend to school matters personally by contacting teachers or students in the school grounds in an aggressive manner.

It is good manners to contact the teacher or office to arrange a suitable time for an appointment to discuss any concerns or complaints. Teachers do have duties and responsibilities before and after school on certain days.

## **Dismissal and Road Safety**

Once dismissed at 3.00pm (Mon to Thurs) and 2:30pm (Fri), children should proceed home and not loiter around the school or nearby streets. Children who ride bicycles to school may not ride them in the school grounds. Your support with this and all other road safety rules is required.

No children should be in the school grounds after the 3.20pm bell. Children who have not been collected by a parent or caregiver after this bell are to proceed to the administration office.

## **Enrolments**

**Prep Enrolments:** Complete a student enrolment form and hand in to the school office. Enrolment forms are available at the school office, or you can download it from the school website. Make sure you bring in your child's birth certificate when you enroll your child.

To help make your child's start to school as effectively as possible, we organise a range of orientation activities. This includes:

- Prep Information Evening (October)
- Prep 'Come and Try' Mornings (November/December)
- Prep Interviews (November)
- Pre-Prep Information Gathering Conversations (occurring at the same time as the Prep Interviews)

Remember, your child must be five by 30 June in the year they attend. There is, however, the option of applying to the school principal for permission to start prep early if your child is born in July of that year.

**Yr 1 to Yr 6 Enrolments:** Parents of new enrolments will need to have an interview with either the principal or the deputy principal before their child/ren commence school. It is important at this interview that enrolling parents/carers give accurate data and information pertinent to each child. Students may commence class on the day following their interview. Academic information from previous schools will maximise appropriate class placement.

## **Excursions**

From time to time, class excursions are organised to enhance classroom learning opportunities. School uniform is mandatory including shoes, socks and a hat. All monies requested must be paid by the due date. Permission notes are also mandatory and must be signed by a parent/carer.

## **Formal Reporting on Student Progress**

All state schools are required to provide 2 formal written reports (Term 2 and Term 4) and 2 formalised parent teacher interviews each year (Term 1 and Term 3). Reports are sent home by mail at the end of each semester. Additional copies are provided on request, and we are also able to email electronic copies if required.

Parent teacher interviews occur at the end of Term 1 and at the end of Term 3. This is a good opportunity to discuss your child's progress and identify what can be done at home to help your child to make the best progress possible.

## **Headlice**

Headlice is a common problem in schools, but there are things parents can do to reduce the likelihood of catching them. Two effective strategies are:

- Always have long hair in a ponytail or similar style
- After washing hair, comb through a small amount of watered-down conditioner

Where we know that there is a headlice problem in the class, we send home notes to inform parents and ask all parents to check their child's hair. At times, we will contact parents directly if headlice are noticeable in a child's hair and ask parents to come in and treat their child's hair.

## **Health and Safety of Children**

**Illness:** In the event of a child becoming too ill to remain at school, in the interest of the child's comfort and safety and to minimise any risk of infection to other children, every attempt is made to contact the parents.

**Life Threatening Medical Problems:** In the case of children having life threatening medical problems, parents must provide a health plan from their doctor and, in some cases, a medical certificate providing appropriate clearances and identifying what activities a child can or cannot participate in. All staff will be advised of these procedures.

**Accidents and Emergencies:** In the case of a minor accident, first aid will be administered by the staff and parents will be advised as soon as possible if circumstances warrant. In more serious cases, the Queensland Ambulance Service will be called to transport children to hospital.

**Emergency Information:** It is a legal requirement that accurate information be maintained regarding a student's family and health circumstances. We need accurate and reliable information to be kept in each student's personal file. This includes additional emergency contact numbers of relatives or friends. In the interest of child safety and health, keep this information as up to date as possible.

**Infectious Diseases:** Most children during school life suffer from various infectious diseases/conditions. A Queensland Health Department 'Timeout' poster is attached to the back of the handbook and is also available on [https://www.health.qld.gov.au/ph/documents/cdb/timeout\\_poster.pdf](https://www.health.qld.gov.au/ph/documents/cdb/timeout_poster.pdf).

**Medication at School:** At times, it is necessary for children, under doctor's instructions, to take medication during school hours. The Department of Education policy is that a Permission to Administer Medication form must be completed. Please note that only prescription medication can be administered. A medication form is available from the office on request or through the school website at [www.wulguruss.eq.edu.au](http://www.wulguruss.eq.edu.au).

## **Hygiene**

As part of their primary education children will learn about health and hygiene matters. Parents are asked to assist with this education by encouraging their children to take pride in their appearance and personal hygiene.

- Students need to wash their hands before eating, after play, a toilet visit and at the end of play.
- Whilst first aid will be administered to injuries sustained at school, it is the responsibility of parents to treat and cover injuries or sores before sending students to school.
- Children need to be encouraged to drink plenty of water daily.
- Parents are requested to advise the school of any health problem.
- Hair should be checked regularly for head lice and action taken before returning to school. It is recommended that children with long hair keep it tied back, at all times to reduce the chance of getting head lice.

## **Life Education Van**

Each year we host a visit from the Life Education Van and all of our classes participate in this excellent educational program.

Children learn essential skills for informed decision making, information on feelings, bullying issues, self-esteem, healthy eating, exercise and the impact of nicotine, alcohol and drugs is discussed by our older children. Life Education emphasises the benefits of a healthy lifestyle free from drug abuse.

The cost is approximately \$7 per child.

## **Lost Property**

The Lost Property room is C11. Parents and students are welcome to check this room before and after school by obtaining a key from the office. There is also a lost property bin in the foyer of the administration building.

## **Medication**

The Queensland Government has strict procedures regarding prescription medications and over-the-counter medications (e.g. Panadol) in schools.

If your child requires medication, of any description, to be taken or used at school, please inform the school office in writing.



All medications brought to school must be in date and have an original pharmacy label with the medical practitioner's name, student's name, dosage and time to be taken.

Over-the-counter medications cannot be administered by school staff unless a medical practitioner provides a written request with clear instructions as to the dose and the specific times required.

It is a requirement that all medications, except asthma inhalers, be stored in the school office.

Our school is committed to working closely with parents and students within these guidelines and thank you for your assistance.

## **Messages**

Parents are asked to consider school operations and the difficulty in conveying messages to children especially at recess times and 3.00pm. In an emergency an effort will be made to deliver messages subject to school routine and convenience.

## **Mobile Phones and Other Electronic Devices**

Students who bring mobile phones and other electronic devices to school must hand them in to the administration as soon as they arrive to school and can collect it after school.

The school accepts no responsibility for mobile phones and other electronic devices and students who bring these to school do so at their own risk. All material stored in these devices must be appropriate for students and not contain swearing or images and language not suitable for children.

## **Newsletter**

Newsletters are an important form of communication between school and home. The Wulguru State School newsletter is in electronic form and is emailed directly to families each fortnight. Families are responsible for ensuring that the school is always provided with a current email address.

## **Outside School Hours Care**

An Outside School Hours Care (OSHC) service is available at our school. If you are interested phone the coordinator on 47998719 or contact the school office for an enrolment form.

After school care is available from 3:00pm to 6:00pm as well as during school vacation periods.

Before school care is also offered from 6:30am. The OSHC building is situated nearest to our oval and painted blue and purple.

## **Payments and Collections**

All monies requested by the school should be forwarded in a secure manner, using a Payment Envelope (available in the school office foyer). Each envelope should be clearly marked with the child's name, class and reason for payment and deposited as soon as possible in the "NED KELLY" deposit box which is on the back of the office door.

Money can also be paid electronically through internet banking or by EFTPOS at the school office.

## **Permission to Leave the School Grounds**

Children are expected to remain in the grounds at all times while they are at school. Parental permission is necessary for children to leave the school grounds at any time. These children need to be collected from the school office.

## **Student Code of Conduct**

The Education (General Provisions) Act 2006 requires that every Queensland state school have an approved behaviour plan. This is called 'Student Code of Conduct'.

The Wulguru State School Student Code of Conduct 2020-2023 articulates a range of responses including whole school, targeted and intensive behaviour support as a means of facilitating positive learning and responsible behaviour in students.



Wulguru State School

**Student  
Code of Conduct  
2020-2023**

If you would like a copy of our Student Code of Conduct, please contact the school or download it from our website, [www.wulguruss.eq.edu.au](http://www.wulguruss.eq.edu.au).

## **Student Levy**

Wulguru State School has worked to ensure that at the beginning of each year, parents are provided with a comprehensive overview of the expenses for the year. The levy covers:

- A resource levy
- An ICT levy
- A compulsory prep levy (for prep students)
- Arts Council performance
- Life Education
- Pottery or dance programs
- Swimming
- Excursions and camp (approximately 80% of the cost)
- Leadership shirt (for year 6 students)
- End of year activities (for year 6 students)
- Textbooks (for some year levels)

The amount varies for each year level, depending on the activities that are planned in the upcoming year.

This levy may be paid up-front at the beginning of the year, by installments throughout the year or by CentrePay for any family that receives a CentreLink payment.

## **Student Possessions**

All students' belongings including clothes, hats, lunch boxes etc should be permanently marked with the student's name.

Parents are asked to monitor carefully what their child is bringing to school. Valuable or expensive clothing items, toys, dangerous items, collectable cards, large amounts of money, MP3's, PSP games and CD Players are not to be brought to school.

The school cannot guarantee security of these items and will not accept responsibility.

## **Sun Smart School**

Wulguru State School is a recognised SunSmart School. As such, we follow sun safety procedures. Children are expected to wear broad brim or bucket hats at all times when outside classrooms.



Without hats they are not allowed to play outside of the shaded areas.

## **Supervision Before School**

At Wulguru State School we recommend that children arrive at school just before 8:30. They are expected to move directly to the Covered Play Area where supervision is provided from 8:00 to 8:30. At 8:30, a bell rings and children move to their classroom area. A teacher aide is rostered on duty and moves around the school providing limited supervision.

8:30 to 8:40 is a time where children can play calm games or if the teacher allows it, the students may go into the classroom to prepare for the day of learning. Games requiring large pieces of play equipment e.g. basketballs and footballs are not allowed in the morning before school.

## **Tuckshop**

Our Tuckshop is a service organised by the Parents and Citizens Association for the children and staff of our school. We have one paid convenor, and we require volunteers to assist with this service.



**Our Aim:** We aim to provide the best service possible to the children by continuing to improve the nutritional quality of our Tuckshop lunches. We also strive to reinforce home and classroom teaching of the importance of healthy eating.

**When We Open:** Our trading hours are 9:00am to 2.00pm. We cater for Lunch One and Lunch Two. The Tuckshop can be contacted between 9.00am 2.00pm (Mon to Thurs) and 8:30 to 2:30pm (Fri). on 47 998 736.

**Ordering:** Orders for the Tuckshop can be placed in the following ways:

- Online through the Qkr! App - ordering closes Mon to Thurs at 8:55am and 8:30am Fri.
- By phone to the Tuckshop - orders require a debit card or credit card payment at time of ordering
- Classroom Tuckshop box - orders require payment at time of ordering

**Forgotten Lunch:** If a child forgets their lunch, they should inform their class teacher. An emergency lunch will be provided from the office.

**Volunteering at Tuckshop:** To achieve our aim, we rely on the valuable help of parents and friends of our school. You are invited to help in one of the following ways:

- You could attend Tuckshop once or twice every four-week cycle from 8.30am until 11.30am to prepare and serve Lunch One or Two.
- You could help part time e.g. for an hour or so after bringing your children to school or after classroom roster.
- You could be on stand-by in case of illness.
- If you would like to get involved, please ring the convenor on 47998736.

**What's in it for you:** You can meet people with similar interests, to exchange information and form friendships. Your children enjoy seeing you at school. We offer free lunch, tea and coffee on your rostered day.

### **Special Occasions**

The Tuckshop is available to supply cupcakes for special occasions (birthdays, easter etc.) Cost is \$1 each cup cake for as many as required. These orders would be delivered to the appropriate classroom with some celebratory balloons. Orders are required, in advance, at least a school day prior.

If you require further information, please phone the Tuckshop on 47998736.during school hours.

## **Uniform**

The school uniform shirts are available from local suppliers and at the Tuckshop.

**Ordering:** Orders for Uniform hats and shirts can be placed can be placed in the following ways:

- Online through the Qkr! App - ordering closes Mon to Thurs at 8:55am and 8:30am Fri.
- By phone to the Tuckshop - orders require a debit card or credit card payment at time of ordering
- Over the counter at the Tuckshop box – cash, debit card or credit card accepted

## **Girls Uniform**

Either the school dress or the school shirt and a skirt, skorts or shorts can be worn.

- Shirt: Red, blue and white school polo shirt
- Skirt: Royal blue pleated skirt
- Skorts: Royal blue
- Shorts: Royal blue
- Dress: Material: 115 cm Tootaline in blue with red, black, and white stripes.
- Style: Princess style, zip front, cap sleeve, hidden pocket, school emblem on left breast.
- Hat: Royal blue bucket hat with Wulguru  
Gold prep hats (provided as part of the prep levy)
- Shoes: Sports shoes with short blue or white socks.
- Jacket: Royal Blue with School logo on left hand side. Zip front.

## **Boys Uniform**

- Shirt: Red, blue and white school polo shirt
- Shorts: Royal blue
- Hat: Royal blue bucket hat with Wulguru logo.  
Gold prep hats (provided as part of the school levy)
- Shoes: Sports shoes with short blue socks or white socks.
- Jacket: Royal Blue with School logo on left hand side. Zip front.

## **Dress Code**

At Wulguru State School our school uniform policy is endorsed by the P&C Association. Students are expected to wear full school uniform to school, on school excursions and other occasions when requested.

Full school uniform includes a broad-brimmed hat and enclosed shoes.

Students are not to wear jewelry unless approved by the principal in special circumstances. Nail polish is not to be worn at school.

Shoulder length hair needs to be tied back at all times. Watches are permitted at the wearer's own risk but will need to be removed for certain activities e.g. sport, swimming.

Items not permitted to be worn at school include:

- Jewellery - unless approved by the Principal in special circumstances.
- Caps – all hats must be broad-brimmed
- Nail polish & make-up

It is recommended that all shoulder length hair be tied back.

Head lice can pose problems at different times throughout the year. Keeping hair tied back helps to reduce the spread of lice.

Occasionally some haircuts become a distraction to learning either for the individual child or those around them. If this occurs the school will make contact and the hair cut will need to be changed to be less of a distraction.

## **Use of School Facilities**

Community groups are welcome to use the school grounds and facilities, provided that it does not interfere with student learning in any way. Fees are likely to be charged for the use of our facilities, however, they may be waived for non-profit organisations.

Permission must be granted through the principal and a suitable timeframe must be provided before the event. The School's P&C Assoc is also consulted before any major activity is permitted.

In all cases an official school authority form must be completed, and proof of insurance must be provided.

## **Volunteering at School**

Children like to see their parents and family members at school - whether attending a working bee, helping in the classroom, library, Tuckshop or talking to a teacher.

Such visits are encouraged. All volunteers are required to sign the register of work book each time they visit the school. This book is always available at the school office and copies are also available in the Tuckshop and at prep. It is an expectation for visitors to enter the school via the office (during the hours of 8:00am to 3.30pm).

Volunteers must hold a Commission for Children & Young People / Child Guardian Blue Card, except for parents of students currently enrolled at our school. Should you need to apply, forms are available from the office.

# School Curriculum and Support

## Australian Curriculum

ACARA (Australian Curriculum, Assessment and Reporting Authority) leads the national collaboration to produce the Foundation (Preparatory) to Year 12 Australian Curriculum.



The Australian Curriculum sets the expectations for what all young Australians should be taught, regardless of where they live in Australia or their background. ACARA draws on the best national talent and expertise and consults widely to develop the Australian Curriculum.

**Australian Curriculum endorsed:** On 18 September 2015 the Education Council endorsed the Australian Curriculum in eight learning areas.

The Australian Curriculum endorsed includes:

- The revised Prep to Year 10 Australian Curriculum for English, Mathematics, Science, Humanities and Social Sciences, The Arts, Technologies and Health and Physical Education.
- Foundation to Year 10 Australian Curriculum: Languages for Arabic, Chinese, French, German, Indonesian, Italian, Japanese, Korean, Modern Greek, Spanish and Vietnamese.
- Australian Curriculum: Work Studies Years 9-10 (an optional subject designed to ready young people for work).
- 

ACARA has listened to feedback about the Australian Curriculum from state and territory curriculum and school authorities and practicing teachers. The curriculum has been amended to improve its manageability, simplify its presentation, and strengthen the focus on literacy.

<http://www.acara.edu.au/default.asp>

## C2C: Curriculum into the Classroom

The Australian Curriculum has eight learning areas. Some of the learning areas contain subjects, each of which has its own set of content descriptions and achievement standards. Learning areas include:

- English
- Mathematics
- Science
- Humanities and Social Sciences (History, Geography, Civics and Citizenship, Economics and Business)
- Health and Physical Education
- The Arts (Dance, Drama, Media Arts, Music, Visual Arts)
- Technologies (Design and Technologies, Digital Technologies)
- Languages

The Curriculum into the Classroom (C2C) is a comprehensive set of whole-school and classroom planning materials for single-level and multi-level classes. C2C has been designed as a starting point for school curriculum planning and can be adapted to meet individual student learning needs and to suit local school contexts.

The C2C materials provide a starting point for curriculum planning and teachers are encouraged to adopt or adapt them to meet individual student learning needs and local contexts.

### Curriculum: Recommended Time Allocations

It is recommended that schools allocate the following hours for the listed Australian Curriculum learning areas/subjects (Table 1) to all students in each year of schooling from Prep to Year 6:

Table 1 – Time Allocations per week (in hours)

	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<b>English</b>	7	7	7	7	6	6	6
<b>Mathematics</b>	5	5	5	5	5	5	5
<b>Science</b>	$\frac{1}{2}$	$\frac{1}{2}$	$\frac{1}{2}$	$1\frac{3}{4}$	$1\frac{3}{4}$	$1\frac{3}{4}$	$1\frac{3}{4}$
<b>Humanities and Societies</b>	$\frac{1}{2}$	$\frac{3}{4}$	$\frac{3}{4}$	$1\frac{1}{2}$	$1\frac{1}{2}$	2	2
<b>Total hours per week</b>	13	13	13	$15\frac{1}{4}$	$14\frac{1}{4}$	$14\frac{3}{4}$	$14\frac{3}{4}$
<b>HPE</b>	School-based decision – up to 2 hours per week						

Note: There are 24 hours available each week

**Remaining Australian Curriculum:** Schools determine time allocations for school programs in the following learning areas and subjects

- Humanities and Social Sciences: Geography, Civics and Citizenship (from Year 3), Economics and Business (from Year 5)
- The Arts: Dance, Drama, Media Arts, Music, Visual Arts
- Technologies: Design and Technologies, Digital Technologies

## **Dance Program**

Students in years 2 & 4 are provided the opportunity to participate in a dance program where they attend three lessons over six weeks with a qualified external dance teacher. At these lessons, they participate in the choreography of a dance, which they then practice and present at the Gala Performance Night. Participation in the Dance Program costs approximately \$15.00.

## **Extension Activities**

At Wulguru State School, we believe that it is very important to provide a range of activities to extend children, particularly those that are high achieving. This occurs across the year levels in a number of different ways. Activities which may be included are:

- OptiMinds
- ATSIAP (Aboriginal and Torres Strait Islander Aspirations Program)
- Global Tropics Program (STEM)
- Interschool sporting teams (selected from Yrs 4, 5 & 6 students)
- Instrumental Music
- Science Excellence program (in conjunction with William Ross State High School)

## **Homework**

Homework is provided to reinforce skills and to develop sound study habits. It should not be onerous for either parents or students. No student should spend more than 45 minutes a night on homework tasks. If your child is spending too much time, or too little time, on homework, please contact your class teacher. As a general guideline, teachers will discuss this with parents early in the year through their class newsletters.

## Information Communication Technology (ICT)

### Integration of ICTs:

- We have two computer laboratories containing 28 networked computer workstations in each
- Each workstation is set up to allow every student access to their own personal folder.
- All classrooms have between one and four networked computers.
- The two senior classes operate a one-to-one class and have a variety of devices, including laptops, desktops, iPads and surfaces.
- Classes are timetabled to visit the labs on a weekly basis.

**Internet:** The Department of Education and Training filters all search requests for appropriateness of content and all emails are word-scanned before they are sent. Access to the Internet will be removed temporarily or permanently if students misuse the equipment, send inappropriate emails or undertake unacceptable searches on the internet.

We are aware that there are some undesirable aspects to the Internet, however we believe that the advantages to be gained from having access to global networks far outweigh the disadvantages. Whilst we will continue to take every reasonable measure to shield our students from inappropriate materials, we believe our role is also to teach them to become responsible, ethical users.

### Languages

Students at Wulguru State School study Chinese as our Languages subject. All children are expected to participate in the Languages lessons in year 5 and 6. These lessons are 60 mins per week. Exceptions are only provided to those students with an Intellectual Disability.

At Wulguru State School, we also provide a 30 min Language lesson, with a focus on developing intercultural understandings, to students from years 3 and 4.

### Library

The lending service of the Wulguru State School library is available to all students and their families during opening hours, 8:30am until 3.20pm.

Students can also access the library for borrowing or research during specified lesson times. During lunch breaks the library is always open and students can borrow, read, play games, or access the computer lab. The Library is closed for borrowing during the last two weeks of the school year.

**Borrowing:**

- Students in Prep and year 1 may borrow 1 book as long as they have a library bag. This may be as simple as a pillowcase or supermarket bag.
- Students in year 2 and year 3 may borrow 2 books. A library bag is not required but is encouraged.
- Students in years 4 to 6 may borrow 3 books.

The loan period is two weeks. Please ensure that any books/magazines borrowed are kept in good condition and returned promptly.

**Overdue, Lost and Damaged Books:** Class lists of overdue books are printed each Monday and students are given a verbal reminder. Notices will be sent home for books/magazines that have been overdue for a very long time. If a book/ magazine is lost or damaged, we ask that families contribute at least half the original cost towards replacing the item.

## **Music Program**

**Classroom Music:** Wulguru State School has a lively music program is an integral part of the school's curriculum. The classroom music teacher delivers a developmentally based program to all levels of the school. The program involves oral and visual recognition; singing and playing; and reading and writing music. The school currently has Senior (Yr 5-6) and Junior (Yr 3-4) Choirs that rehearse weekly. The choirs perform at various events throughout the year, including the Townsville Eisteddfod.

**Instrumental Music Program:** Instrumental teachers visit the school each week, offering tuition on woodwind, brass, percussion, and string instruments.

- Children from year 3 onwards may participate in the strings program.
- Children from year 4 onwards may participate in the brass, woodwind, and percussion programs.

It is expected that wherever possible parents provide their child with an instrument. Instrument selection is completed in conjunction with the child, their parents, the instructors, the music specialist and the child's class teacher.

It is essential that children practice their instrument regularly. It is expected that children will remain for the entire year if accepted into the program.

The school has a range of ensembles, including a Junior String Ensemble, a Senior String Ensemble, and a Wind Ensemble. These accomplished musical



groups are provided with a variety of performance opportunities throughout the year.

For additional information contact the school Music Teacher.

## **Physical Education**

Physical Education is an essential part of a child's total development. Throughout the year children participate in a wide range of activities ranging from swimming, athletics and minor games to dance, gymnastics and basic skills.

No child will be excused on a permanent basis from the physical education program unless a doctor's certificate is provided. Any child to be excused from any physical education class for a day must have a signed parental note. All children are required to wear a hat and suitable footwear in order to participate in lessons.

**Interschool Sports:** Wulguru State School encourages maximum representation and participation in inter-school sports.

Children from years 5 and 6 are offered the opportunity to participate in the interschool sports program. It is deemed a privilege to be a school representative. Children who do not participate in interschool competition are offered activities based here at school. Where the need arises, a selection process may be used to select children for the various sports.

Normally, year 6's are given preference over younger children, who will get another chance the following year.

- Participation by our school in interschool competition is dependent upon teachers' expertise, experience, and availability.
- Children joining teams are expected to make a firm commitment to remain in the team for the duration of the season.
- Parents with the necessary interest and coaching skills are always welcome to support our participation in sport.
- Children, parents, and staff are expected to abide by the relevant code of conduct.
- Participation by individual students is dependent upon our sport's code of conduct being closely followed when representing our school.

## **Pottery**

Students in years 4 to 6 are given the opportunity to participate in a ceramics program where they create a sculpture and glaze it.



Classes are conducted by a local potter and the school uses its own electric kiln to fire the clay pieces.

This program usually happens in term 3 and costs approximately \$7.

## **Student Services Committee**

The Student Services Committee (SSC) meet once a fortnight to review the progress of students requiring additional support with their learning and to look at new referrals.

If you have concerns regarding your child's learning, please share your concerns with the class teacher in the first instance.

Class teachers are able to make referrals to the student services committee, which consists of the following staff:

- Principal
- Support Teacher: Literacy and Numeracy
- Guidance Officer
- Social Worker
- Inclusion Team
- HOD – Curriculum
- HOD – Student Services

Children are referred to the SSC by the classroom teacher.

Teachers are required to contact parents/caregivers prior to referring to the SSC.

It is highly recommended that parents have their child's hearing and vision checked prior to a referral to the Student Services Committee.

## Involvement in the School Community

### Parents & Citizens' Association

The Parent and Citizens' Association of Wulguru State School is formed from interested parents, family and community members, including staff. To all old and new friends, parents and carers of children and interested citizens, you are invited to become registered members of the Association and attend meetings.

The Association works under a constitution and framework approved by the Department of Education and Training. The main objective of the P&C is to promote the interests of our students and facilitate the development of further improvements to our school.

Through this, we aim to:

- Foster general community interest in educational matters,
- Endeavour to bring about closer cooperation between the parents of students attending our school, other members of the community, staff and students of our school.
- Provide advice and recommendations to the principal on issues and concerns with respect to students and the general operation and management of our school.
- Provide or assist in the provision of financial or other resources or services for the benefit of students of our school.
- To participate in any committee or other body comprising members of the school and wider community, which will contribute to the general benefit of students attending our school.

**The P&C meets on the last Thursday of each month at the school commencing at 6.30pm.** Details are also in the Newsletter.

The Association has an Executive elected each year at its Annual General Meeting held in February.

If you would like to join the P&C, complete the Application Form in the appendix and submit it to the P&C.

## **Volunteers**

There are many areas throughout our school where your assistance would be greatly appreciated.

Volunteers participate by sharing and caring for our school and its community by giving their time when possible. Willing helpers are always required for things such as Tuckshop, classrooms, library, working bees, raffles, school functions and fetes.

Others may be able to be actively involved in the P&C Executive or subcommittees.

Whichever way you become involved, it will always be of benefit to your child and your child's education.

All volunteers are required to sign the register of work book each time they visit the school. This book is always available at the school office and copies are also available in the Tuckshop and at prep. It is an expectation for visitors to enter the school via the office (during the hours of 8:00am to 3.30pm).

Volunteers must hold a Commission for Children & Young People / Child Guardian Blue Card, except for parents of students currently enrolled at our school. Should you need to apply, forms are available from the office.

## Appendix

1. 'Timeout' Poster from Queensland Health
2. P&C Association Application Form
3. School Map

# Timeout poster from Queensland Health

Department of Health

## Time out

Some medical conditions require exclusion from school or child care to prevent the spread of infectious diseases among staff and children. This poster provides information on the recommended minimum exclusion periods for infectious conditions and will assist medical practitioners, schools, pre-schools and child care centres to meet the requirements of the *Public Health Act 2005*.

Condition	Exclusion of case (person with infection)	Exclusion of contacts <sup>1</sup> (person exposed to the case with the infection)
Chickenpox (varicella)	Exclude until all blisters have dried. This is usually at least five days after the rash first appeared in non-immunised children, and less in immunised children.	Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise, not excluded. Exclude any pregnant woman who is, or is presumed to be susceptible.
Cold sores (herpes simplex)	Not excluded if the person can maintain hygiene practices to minimise the risk of transmission. If the person cannot comply with these practices (e.g. because they are too young), they should be excluded until the sores are dry. Sores should be covered with a dressing, where possible.	Not excluded.
Conjunctivitis	Exclude until discharge from eyes has ceased unless non-infectious conjunctivitis.	Not excluded.
Cytomegalovirus (CMV)	Exclusion not necessary.	Not excluded.
Diarrhoea <sup>2</sup> and/or vomiting (including <ul style="list-style-type: none"> <li>• amoebiasis</li> <li>• campylobacter</li> <li>• cryptosporidium</li> <li>• giardia</li> <li>• rotavirus</li> <li>• salmonella</li> <li>• viral gastroenteritis</li> </ul> but not norovirus or shigella – see separate section)	Exclude until there has not been a loose bowel motion for 24 hours. Exclude staff whose work involves food handling until they have not had any diarrhoea or vomiting for 48 hours. If there are more than two cases with loose bowel motions in the same centre or a single case in a food handler notify your nearest public health unit.	Not excluded.
Diphtheria <sup>3</sup>	Exclude according to public health unit requirements.	Exclude according to public health unit requirements.
Enterovirus 71 (EV71) Neurological disease	Written medical clearance is required confirming the virus is no longer present in the child's bowel motions.	Not excluded.
Glandular fever (Epstein Barr virus (EBV), mononucleosis)	Exclusion not necessary.	Not excluded.
<i>Haemophilus influenzae</i> type b (Hib)	Exclude until the person has received appropriate antibiotic treatment <sup>4</sup> for at least four days.	Not excluded. Contact a public health unit for specialist advice.
Hand, foot and mouth disease	Exclude until all blisters have dried.	Not excluded.
Head lice	Exclusion is not necessary if effective treatment is commenced prior to the next attendance day (i.e. the child does not need to be sent home immediately if head lice are detected).	Not excluded.
Hepatitis A <sup>3</sup>	Exclude until a medical certificate of recovery is received and until at least seven days after the onset of jaundice.	Not excluded. Contact a public health unit for specialist advice about vaccinating or treating children in the same room or group.
Hepatitis B	Exclusion not necessary.	Not excluded.
Hepatitis C	Exclusion not necessary.	Not excluded.
Human immunodeficiency virus (HIV/AIDS)	Exclusion not necessary.	Not excluded.
Influenza and influenza-like illness	Exclude until well.	Not excluded.
Measles <sup>3</sup>	Exclude for four days after the onset of the rash.	Immune contacts are not excluded. Susceptible contacts should be excluded until 14 days after the onset of the rash in the last case occurring in the facility. Immunosuppressed children or staff should be excluded (regardless of their vaccination status) until 14 days after the onset of the rash in the last case occurring in the facility.

Great state. Great opportunity.

06 January 2014



# Time out

Condition	Exclusion of case (person with infection)	Exclusion of contacts* (person exposed to the case with the infection)
Meningitis (bacterial)	Exclude until well and has received appropriate antibiotics <sup>4</sup> .	Not excluded.
Meningitis (viral)	Exclude until well.	Not excluded.
Meningococcal Infection <sup>3</sup>	Exclude until appropriate treatment has been completed.	Not excluded. Contact a public health unit for specialist advice about antibiotics and/or vaccination for people who were in the same room as the case.
Molluscum contagiosum	Exclusion not necessary.	Not excluded.
Mumps	Exclude for nine days after onset of swelling.	Not excluded.
Norovirus	Exclude until they have not had any diarrhoea or vomiting for 48 hours.	Not excluded.
Parvovirus (erythema infectiosum, fifth disease, slapped cheek syndrome)	Exclusion not necessary.	Not excluded (pregnant women should consult their medical practitioner).
Pertussis <sup>3</sup> (whooping cough)	Exclude until five days after starting appropriate antibiotic treatment, or for 21 days from onset of coughing.	Contact a public health unit for specialist advice about excluding unvaccinated and incompletely vaccinated contacts.
Poliomyelitis <sup>3</sup>	Exclude for at least 14 days from onset of symptoms and case has recovered. Written medical clearance from doctor or public health unit is required to return to child care/school, confirming child is not infectious <sup>5</sup> .	Not excluded unless considered necessary by public health unit.
Ringworm, tinea, scabies	Exclude until the day after appropriate treatment has commenced.	Not excluded.
Roseola	Exclusion not necessary.	Not excluded.
Rubella (German measles) <sup>3</sup>	Exclude until fully recovered or for at least four days after the onset of rash.	Not excluded (female staff of childbearing age should check their immunity to rubella with their doctor).
School sores (Impetigo)	Exclude case until has received appropriate antibiotics for at least 24 hours. Sores are not contagious if covered, or after the child has taken antibiotics for 24 hours. Weeping or crusted sores on exposed areas should always be covered with a watertight dressing until at least 24 hours post antibiotics commenced and for as long as practical.	Not excluded.
Shigellosis	Exclude until diarrhoea has stopped and two samples, taken at least 24 hours apart, have tested negative.	Not excluded.
Streptococcal sore throat (including scarlet fever)	Exclude until well and has received antibiotic treatment <sup>4</sup> for at least 24 hours.	Not excluded.
Thrush (candidiasis)	Exclusion not necessary.	Not excluded.
Tuberculosis (TB) <sup>3</sup>	Written medical clearance is required from Queensland Tuberculosis Control Program to return to child care/school, confirming child is not infectious.	Not excluded.
Typhoid <sup>3</sup> , paratyphoid	Exclude until diarrhoea has stopped and two consecutive samples, taken at least one week apart, have tested negative.	Not excluded unless considered necessary by public health unit.
Whooping cough – see pertussis		
Worms	Exclude if loose bowel motions present.	Not excluded.

## Footnotes

- The definition of 'contact' will vary between diseases and is sometimes complex. If concerned, contact your local public health unit.
  - Diarrhoea: the definition is two or more consecutive bowel motions that are looser and more frequent than normal or escapes a child's nappy.
  - Doctors should notify the local public health unit as soon as possible if children or staff are diagnosed with these conditions.
  - Appropriate antibiotic treatment: the definition will vary between diseases. If concerned, contact your local public health unit.
  - Observing the exclusion period meets the intent of the *Public Health Act 2005* for a person to be not infectious.
- For additional information please refer to the National Health and Medical Research Council publication 5th Edition - *Staying Healthy – Preventing infectious diseases in early childhood and educational care services* [http://www.nhmrc.gov.au/\\_files\\_nhmrc/publications/attachments/ch55\\_staying\\_healthy\\_childcare\\_5th\\_edition\\_0.pdf](http://www.nhmrc.gov.au/_files_nhmrc/publications/attachments/ch55_staying_healthy_childcare_5th_edition_0.pdf)
  - or the Queensland Department of Health website at <http://www.health.qld.gov.au/cdcg/index/default.asp> for fact sheets about various communicable diseases.
  - For an electronic copy of this poster [http://www.health.qld.gov.au/ph/documents/cdb/timeout\\_poster.pdf](http://www.health.qld.gov.au/ph/documents/cdb/timeout_poster.pdf)

For further information contact your nearest public health unit at <http://www.health.qld.gov.au/cdcg/contacts.asp>



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# P&C Association Application Form

## Application for P&C Membership Wulguru State School P&C Association

Please complete and return to the P&C Secretary (pandc@wulguruss.eq.edu.au)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile: \_\_\_\_\_

Email: \_\_\_\_\_

**I am:**

- a parent of a student attending the school
- a staff member of the school
- an adult interested in the school's welfare, and my date of birth is: \_\_\_\_\_.

**I am:**

- applying for new membership
- renewing my membership.

**I apply for membership in the Wulguru State School Parents and Citizens' Association and I undertake to:**

- a) promote of the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and
- b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

*If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the Education (General Provision) Act 2006.*

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

P&C Secretary Use Date received: ...../...../..... Date accepted: ...../...../..... Secretary's signature: ..... Entered in P&C Register: <input type="checkbox"/>
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# School Map

