WULGURU STATE SCHOOL

Principal – Sandra Perrett
Deputy Principal – Tony Di Giacomo

Handbook 2016
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General Information

Principal’s Message

At Wulguru State School, we are achieving success through quality learning opportunities for every child every day. This is our Mission Statement and drives our agenda. We believe that every child has the right to the best education possible. Our staff work with each other, and with families, to make this happen.

I welcome you to our school and to Wulguru. I hope that you will be an active member of our school community. By being involved in our school in a positive way, you are showing your child that their education is important to you and you are contributing to making our school even better.

‘Live the Wulguru Spirit’ is a regular catch-phrase in our school and this is about everyone:

- Having a REAL go in all aspects of school life
- Working collaboratively with peers and school staff
- Ensuring everyone achieves success

Join with us to ‘Live the Wulguru Spirit’ and help us to continue our academic and sporting achievements.

Sandra Perrett
Principal

School Vision

Learning together opens a world of opportunities.
School Mission Statement

At Wulguru State School we are achieving success through quality learning opportunities for every child every day.

Our Behaviour Expectations

- Be Fair
- Be Safe
- Be Your Best:

We Value

- Respect
- Tolerance & Inclusion
- Responsibility
- Freedom
- Integrity & Honesty
- Care & Compassion:

Wulguru State School Mandates

We expect all students and staff to demonstrate:

- A clear and ongoing commitment to the continuous improvement of academic outcomes
- High standards of behaviour
- High standards of attendance and punctuality
- Respect for others
- Accountable practices.

Learning at Wulguru State School

- All students will learn to read
- Through YUMI Deadly Maths, students participate in hands on, real life numeracy activities
- Risk taking is encouraged in a supportive environment
- Differentiation of the curriculum to ensure ALL students achieve success
Contact Details

Telephone Numbers:

Phone 07 4799 8777  
Fax 07 4799 8700  
Absence Line 07 4799 8760  
Tuckshop 07 4778 1796  
Outside School Hours Care 07 4729 1833  
North Queensland Regional Office 07 4758 3222

Postal Address:  
PO Box 41  
Wulguru 4811

Email and Website:  
the.principal@wulguruss.eq.edu.au  
admin@wulguruss.eq.edu.au  
www.wulguruss.eq.edu.au

Facebook:  
Like us on Facebook, search Wulguru State School

School Times

Monday to Thursday:  
First Bell 8:40am  
1st Session 9:00am to 11:00am  
Lunch One 11:00am to 11:45am  
2nd Session 11:45am to 1:15pm  
Lunch Two 1:15pm to 1:45pm  
3rd Session 1:45pm to 3:00pm  
Dismissal: 3:00pm

Friday:  
First Bell 8:15am  
1st Session 8:30am to 10:30am  
Lunch One 10:30 to 11:00am  
2nd Session 11:00am to 12:30pm  
Lunch Two 12:30pm to 1:15pm  
3rd Session 1:15pm to 2:30pm  
Dismissal: 2:30pm
## School Calendar

### 2016 School Calendar
Queensland State Schools

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There are 161 school days in 2016. Semester 1 2017 commences for teachers on January 19 and for students on January 23.

**Staff Professional Development Days**

Staff professional development days for teachers are January 25-27, April 1-3, and October 17. Schools are able to decide when these flexible days will be held, as long as they are at the school holidays or at school hours.

**Public Holidays**

Public holidays are set by the Industrial Relations Minister. Public holidays for a local show are not shown due to diversity of dates across the state.

**Final Dates for Student Attendance**

November 15 is the final date for Year 12 attendance for receipt of a Senior Statement. November 25 is the final date for student attendance in years 9, 10, and 11.

Some schools in regional, rural, and remote areas will close for the Summer holidays on December 2.

The information in this calendar was correct at the time of publication (Aug, 2015) but may be subject to change.

For more information and the latest version of this calendar, visit [www.education.qld.gov.au](http://www.education.qld.gov.au)
Procedures, Information and Services

Accident Insurance Cover For Students

Some school activities and physical education, particularly contact sports, carry inherent risks of injury. Parents are advised that the department does not have Student Accident Insurance cover for students.

If your child is injured at school as a result of an accident or incident, all costs associated with the injury, including medical costs, are the responsibility of the child, parent or caregiver.

Some incidental medical costs may be covered by Medicare. If parents have private health insurance, some costs may also be covered through the private health insurance. Any other costs would be borne by the parents.

Student Accident Insurance is an insurance policy that pays certain benefits in certain circumstances should your child have an accident. It is a personal decision for parents as to the types and levels of private insurance they arrange to cover their child for any accidental injury that may occur.

Parents should contact their insurer or an approved Australian insurance broker for more information about student personal accident insurance cover for their child.

Appointments/Interview Times

It is school policy to ensure parents feel welcome when visiting or telephoning the school to discuss matters of interest or concern. Where possible, please try to plan communication before or after school.

Discussions at the classroom door are generally unsatisfactory. All requests for interviews or appointments with both Teaching and Administration staff should be made through the school office.
Attendance and Absenteeism – Every Day Counts

School absenteeism and truancy can impact significantly on students' learning and wellbeing.

Research shows that in Queensland, higher student attendance is associated, on average, with higher student achievement. Additionally, attending school every day helps children to build social and emotional skills such as communication, teamwork and resilience.

Under the law, you must make sure your child is enrolled and attends school on all school days unless there is a reasonable excuse. Schools must monitor attendance of students and follow up with parents and caregivers any unexplained absences.

If your child does not want to go to school, or is missing school without you knowing, contact your school immediately for assistance and support.

Schools will:

- monitor student attendance
- let you know if your child is not at school
- follow-up any unexplained absences as soon as practicable, but within three days of any unexplained absence
- use effective teaching strategies to engage your child in learning
- help you with strategies to encourage your child to go to school
- provide support for families.

For more information, go to

Bicycles at School

Children who ride bicycles to school must wear a safety helmet. Bikes should be located in our bike compound. The school accepts no responsibility for the safety of bikes while stored in the bike compound. It is recommended that all students secure their bikes using a bike lock.
**Booklists**

Families will be issued with a book list prior to the commencement of each school year. Families are expected to have these items available for use from week one. These materials will need to be replaced during the year as required.

**Bus Transport**

The school is serviced by Townsville based bus operators transporting students to local schools from the Alligator Creek, Oak Valley and country areas to the south. At all times, students must obey Code of Conduct for School Students Travelling on Buses.

Parents and carers play an important role in teaching children about appropriate behaviour when travelling on public transport. While most students are well-behaved when travelling by public transport, a few misbehaving students can make it an unpleasant journey for all commuters.

With almost a third of all Queensland students travelling to school by bus, the Department of Transport and Main Roads has developed a Code of Conduct for students travelling by bus. The Code of Conduct for School Students Travelling on Buses sets out the rights, roles and responsibilities of students, parents and carers and bus drivers to ensure a safe and enjoyable trip to and from school.

To keep our students happy and safe, parents and carers are encouraged to discuss expected student behaviour with their children, including:

- showing respect for other passengers and their property
- waiting for the bus in an orderly manner
- behaving appropriately at all times while on the bus
- using only designated bus stops
- behaving safely and using caution when getting on or off the bus
- following directions of the driver in case of an emergency or a breakdown

The Code was developed in consultation with the Department of Education and Training, police, bus operators and parent groups. For more information and to download a copy of the code visit the Department of Transport and Main Roads website at [www.transport.qld.gov.au/Home/Assistance_and_services/School_transport/Code_of_conduct](http://www.transport.qld.gov.au/Home/Assistance_and_services/School_transport/Code_of_conduct)
**Camps**

Our school offers a camp program for Years 4 to 6. The camp program for 2016 is expected to be as follows:

- **Year 4** - 1 day / 1 night  
  Billabong Sanctuary or Reef HQ
- **Year 5** - 3 days / 2 nights  
  Wambiana Station
- **Year 6** - 4 days / 3 nights  
  Echo Creek

We value our camp program and recognise the opportunities it brings to the students. We do not use camps as a “reward” for students but view it as a program for all students and a valuable part of their education.

**CentrePay**

Families who receive a CentreLink payment may choose to pay the school levy by CentrePay. If you are interested in CentrePay, see the Business Services Manager to assist with the paperwork. CentrePay is a great way to pay the levy gradually throughout the year and ensure your child/ren can participate in all activities.

**Complaints Resolution Process**

When parents have a concern or complaint which needs to be resolved, we suggest a 3 stage process.

- **Step 1** The parents should discuss the concern with the class teacher and endeavour to resolve the problem.
- **Step 2** If the concern or complaint is not resolved in a satisfactory manner, the parent should consult the principal, who will work with the parent and teacher to solve the concern.
- **Step 3** If the problem persists, then a meeting with the parent, teacher and principal will be arranged and the concern or complaint will be addressed for resolution.

We remind parents that they are not permitted by legislation to wilfully disturb a State School. It is inappropriate to attend to school matters personally by contacting teachers or students in the school grounds in an aggressive manner.

It is good manners to contact the teacher or office to arrange a suitable time for an appointment to discuss any concerns or complaints. Teachers do have duties and responsibilities before and after school on certain days.
Dismissal and Road Safety

Once dismissed at 3.00 pm, children should proceed home and not loiter around the school or nearby streets. Children who ride bicycles to school may not ride them in the school grounds. Your support with this and all other road safety rules is required.

No children should be in the school grounds after the 3.20pm bell. Children who have not been collected by a parent or caregiver after this bell are to proceed to the administration office.

Enrolments

Prep Enrolments: Complete a student enrolment form and hand in to the school office. Enrolment forms are available at the school office or you can download it from the school website. Make sure you bring in your child’s birth certificate when you enrol your child.

To help make your child’s start to school as effective as possible, we organise a range of orientation activities. This includes:

- Prep Information Evening (October)
- Prep ‘Come and Try’ Mornings (November/December)
- Prep Interviews (November)
- Pre-Prep Information Gathering Conversations (occurring at the same time as the Prep Interviews)

Remember, your child must be five by 30 June in the year they attend. There is, however, the option of applying to the school principal for permission to start prep early if your child is born in July of that year.

Yr 1 to Yr 6 Enrolments: Parents of new enrolments will need to have an interview with either the principal or the deputy principal before their child/ren commence school. It is important at this interview that enrolling parents/carers give accurate data and information pertinent to each child. Students may commence class on the day following their interview. Academic information from previous schools will maximise appropriate class placement.

Excursions

From time to time, class excursions are organised to enhance classroom learning opportunities. School uniform is mandatory including shoes, socks and a hat. All monies requested must be paid by the due date. Permission notes are also mandatory and must be signed by a parent/carer.
Formal Reporting on Student Progress

All state schools are required to provide 2 formal written reports and 2 formalised parent teacher interviews each year. Reports are sent home by mail at the end of each semester. Additional copies are provided on request and we are also able to email electronic copies if required.

Parent teacher interviews occur at the end of term one and at the end of term three. This is a good opportunity to discuss your child’s progress and identify what can be done at home to help your child to make the best progress possible.

Headlice

Headlice is a common problem in schools, but there are things parents can do to reduce the likelihood of catching them. Two effective strategies are:

- Always have long hair in a ponytail or similar style
- After washing hair, comb through a small amount of watered down conditioner

Where we know that there is a headlice problem in the class, we send home notes to inform parents and ask all parents to check their child’s hair. At times, we will contact parents directly if headlice are noticeable in a child’s hair and ask parents to come in and treat their child’s hair.

Health and Safety of Children

Illness: In the event of a child becoming too ill to remain at school, in the interest of the child’s comfort and safety and to minimise any risk of infection to other children, every attempt is made to contact the parents.

Life Threatening Medical Problems: In the case of children having life threatening medical problems, parents must provide a health plan from their doctor and, in some cases, a medical certificate providing appropriate clearances and identifying what activities a child can or cannot participate in. All staff will be advised of these procedures.

Accidents and Emergencies: In the case of a minor accident, first aid will be administered by the staff and parents will be advised as soon as possible, if circumstances warrant. In more serious cases, the Queensland Ambulance Service will be called to transport children to hospital.

Emergency Information: It is a legal requirement that accurate information be maintained regarding a student’s family and health circumstances. We need accurate and reliable information to be kept on each student’s personal file. This includes
additional emergency contact numbers of relatives or friends. In the interest of child safety and health, keep this information as up-to-date as possible.


**Medication at School:** At times it is necessary for children, under doctor’s instructions, to take medication during school hours. The Department of Education and Training policy is that a medication form must be completed. Please note that only prescription medication can be administered. A medication form is available from the office on request or through the schools website at [www.wulguruss.eq.edu.au](http://www.wulguruss.eq.edu.au).

**Hygiene**

As part of their primary education children will learn about health and hygiene matters. Parents are asked to assist with this education by encouraging their children to take pride in their appearance and personal hygiene.

- Students need to wash their hands before eating, after play, a toilet visit and at the end of play.
- Whilst first aid will be administered to injuries sustained at school, it is the responsibility of parents to treat and cover injuries or sores before sending students to school.
- Children need to be encouraged to drink plenty of water daily.
- Parents are requested to advise the school of any health problem.
- Hair should be checked regularly for head lice and action taken before returning to school. It is recommended that children with long hair keep it tied back at all times to reduce the chance of getting head lice.

**Life Education Van**

Each year we host a visit from the Life Education Van and all of our classes participate in this excellent educational program. Children learn essential skills for informed decision making, information on feelings, bullying issues, self-esteem, healthly eating, exercise and the impact of nicotine, alcohol and drugs is discussed by our older children. Life Education emphasises the benefits of a healthy lifestyle free from drug abuse. The cost is approximately $7 per child.
Lost Property

The Lost Property room is C11. Parents and students are welcome to check this room before and after school by obtaining a key from the office. There is also a lost property bin in the foyer of the administration building.

Messages

Parents are asked to consider school operations and the difficulty in conveying messages to children especially at recess times and 3:00pm. In an emergency an effort will be made to deliver messages subject to school routine and convenience.

Mobile Phones and Other Electronic Devices

Students who bring mobile phones and other electronic devices to school must hand them in to the administration as soon as they arrive to school and can collect it after school. The school accepts no responsibility for mobile phones and other electronic devices and students who bring these to school do so at their own risk. All material stored in these devices must be appropriate for students and not contain swearing or images and language not suitable for children.

Newsletter

Newsletters are an important form of communication between school and home. Wulguru's newsletter is in electronic form and is emailed directly to families each fortnight. Families are responsible for ensuring that the school is always provided with a current email address.

Parents/Carers who do not have access to email are able to access paper copies of the newsletter. Contact the school administration to organise this.

Outside School Hours Care

An Outside School Hours Care (OSHC) service is available at our school. If you are interested phone the coordinator on 47291833 or contact the school office for an enrolment form. After school care is available from 3:00pm to 6:00pm as well as during school vacation periods. Before school care is also offered from 6:30am. The OSHC building is situated nearest to our oval and painted blue and purple.
Payments and Collections

All monies requested by the school should be forwarded in a secure manner, using a Payment Envelope (available in the school office foyer). Each envelope should be clearly marked with the child’s name, class and reason for payment and deposited as soon as possible in the “NED KELLY” deposit box which is on the back of the office door.

Money can also be paid electronically through internet banking or by EFTPOS at the school office.

Permission to Leave the School Grounds

Children are expected to remain in the grounds at all times while they are at school. Parental permission is necessary for children to leave the school grounds at any time. These children need to be collected from the school office.

Responsible Behaviour Plan for Students

The Education (General Provisions) Act 2006 requires that every Queensland state school have an approved behaviour plan. This is called 'Responsible Behaviour Plan for Students'.

A 'Responsible Behaviour Plan for Students' is the school's behaviour plan based on The Code of School Behaviour.

The plan articulates a range of responses including whole school, targeted and intensive behaviour support as a means of facilitating positive learning and responsible behaviour in students.

If you would like a copy of our Responsible Behaviour Plan for Students, please contact the school or download it from our website, www.wulguruss.eq.edu.au.
School Banking

School Banking is a P & C initiative provided through the Commonwealth Bank of Australia.

1. Banking Day is every Friday except for the first and last week of the school year.
2. Yellow wallets need to be at the office by 9am, Friday.
3. A deposit slip must be completed in full and the exact money should be submitted, as change will not be given. Cheques are accepted but must be made payable to the student.
4. If your child/children already have a Commonwealth Bank Account, you can use that account otherwise application packages are available from the school office. The 100 point identification check will need to be completed and checked at a Commonwealth Bank branch. If you are already customers of Woolworths Ezy Bank or the Commonwealth Bank, you will only need to complete the form to create an account for your child/children.
5. You can also make deposits for your other children who do not attend the school.
6. The school does receive $5 for each account opened through the school, so please return the forms to school once they are completed.

Student Levy

Wulguru State School has worked to ensure that at the beginning of each year, parents are provided with a comprehensive overview of the expenses for the year. This covers:

- A resource levy
- An ICT levy
- A compulsory prep levy (for prep students)
- Arts Council performance
- Life Education
- Pottery or dance programs
- Swimming
- Excursions and camp (approximately 80% of the cost)
- Leadership shirt (for year 6 students)
- End of year activities (for year 6 students)
- Textbooks (for some year levels)
- Thrass cards (for some year levels)

The amount varies for each year level, depending on the activities that are planned in the upcoming year.

This levy may be paid up-front at the beginning of the year, by installments throughout the year or by CertrePay for any family that receives a CentreLink payment.
Student Possessions

All students’ belongings including clothes, hats, lunch boxes etc should be permanently marked with the student’s name. Parents are asked to monitor carefully what their child is bringing to school. Valuable or expensive clothing items, toys, dangerous items, collectable cards, large amounts of money, MP3’s, PSP games and CD Players are not to be brought to school. The school cannot guarantee security of these items and will not accept responsibility.

Sun Smart School

Wulguru State School is a recognised Sunsmart School. As such, we follow sun safety procedures. Children are expected to wear broad brim or bucket hats at all times when outside classrooms. Without hats they are not allowed to play outside of the shaded areas.

Supervision Before School

At Wulguru State School we recommend that children arrive at school just before 8:30. They are expected to move directly to the Covered Play Area where supervision is provided from 8:00 to 8:30. At 8:30, a bell rings and children move to their classroom area. A teacher aide is rostered on duty and moves around the school providing limited supervision.

8:30 to 8:40 is a time where children can play calm games or if the teacher allows it, the students may go into the classroom to prepare for the day of learning. Games requiring large pieces of play equipment eg basketballs and footballs are not allowed in the morning before school.
Tuckshop

Our tuckshop is a service organised by the Parents and Citizens Association for the children and staff of our school. We have one paid convenor and we require volunteers to assist with this service.

Our Aim: We aim to provide the best service possible to the children by continuing to improve the nutritional quality of our tuckshop lunches. We also strive to reinforce home and classroom teaching of the importance of healthy eating.

When We Open: Our trading hours are 8.15am to 2.00pm. We cater for breakfast before school, Lunch One at 11:00am and Lunch Two at 1:15pm. The tuckshop can be contacted between 7.30am and 2.00pm on 4778 1796.

Forgotten Lunch: If a child forgets their lunch they should inform their class teacher. The tuckshop is able to provide an emergency lunch and reimbursement must be made the following day by the child’s family.

Volunteering at Tuckshop: To achieve our aim, we rely on the valuable help of parents and friends of our school. You are invited to help in one of the following ways:

1. You could attend tuckshop once or twice every four week cycle from 8.30am until 11.30am to prepare and serve Lunch One and Lunch Two.
2. Volunteers are needed for the Breakfast Program 8.15 am - 8.45 am.
3. You could help part time e.g. for an hour or so after bringing your children to school or after classroom roster.
4. You could be on stand-by in case of illness.
5. If you would like to get involved please ring the convenor on 4778 1796.

What’s in it for you: You can meet people with similar interests, to exchange information and form friendships. Your children enjoy seeing you at school. We offer free lunch, tea and coffee on your rostered day.

If you require further information please phone the tuckshop on 47781796 during school hours.
**Uniform**

The school uniform shirts are available from local suppliers and the “Outside School Hours Care” building.

**Girls Uniform**

Either the school dress or the school shirt and a skirt, skorts or shorts can be worn.

- **Shirt:** Red, blue and white school polo shirt
- **Skirt:** Royal blue pleated skirt
- **Skorts:** Royal blue
- **Shorts:** Royal blue
- **Dress:** Material: 115 cm Tootaline in blue with red, black and white stripes.
- **Style:** Princess style, zip front, cap sleeve, hidden pocket, school emblem on left breast.
- **Hat:** Royal blue bucket hat with Wulguru logo (available at the “Outside School Hours Care” building).
- **Gold prep hats** (provided as part of the prep levy)
- **Shoes:** Sports shoes with short blue or white socks.

**Boys Uniform**

- **Shirt:** Red, blue and white school polo shirt
- **Shorts:** Royal blue
- **Hat:** Royal blue bucket hat with Wulguru logo (available at the “Outside School Hours Care” building).
- **Gold prep hats** (provided as part of the school levy)
- **Shoes:** Sports shoes with short blue socks or white socks.

**Dress Code**

At Wulguru State School our school uniform policy is endorsed by the P&C Association. Students are expected to wear full school uniform to school, on school excursions and other occasions when requested. Full school uniform includes a broad-brimmed hat and enclosed shoes. Students are not to wear jewellery unless approved by the principal in special circumstances. Nail polish is not to be worn at school. Shoulder length hair needs to be tied back at all times. Watches are permitted at wearer’s own risk but will need to be removed for certain activities eg sport, swimming.
Use of School Facilities

Community groups are welcome to use the school grounds and facilities, provided that it does not interfere with student learning in any way. Fees are likely to be charged for the use of our facilities, however, they may be waived for non-profit organisations. Permission must be granted through the principal and a suitable time-frame must be provided before the event. The School's P&C Assoc is also consulted before any major activity is permitted.

In all cases an official school authority form must be completed and proof of insurance must be provided.

Volunteering at School

Children like to see their parents and family members at school - whether attending a working bee, helping in the classroom, library, tuckshop or talking to a teacher. Such visits are encouraged. All volunteers are required to sign the register of work book each time they visit the school. This book is always available at the school office and copies are also available in the tuckshop and at prep. It is an expectation for visitors to enter the school via the office (during the hours of 8:00am to 3:30pm).

Volunteers must hold a Commission for Children & Young People / Child Guardian Blue Card except for parents of students currently enrolled at our school. Should you need to apply, forms are available from the office.
School Curriculum and Support

Australian Curriculum

ACARA (Australian Curriculum, Assessment and Reporting Authority) leads the national collaboration to produce the Foundation (Preparatory) to Year 12 Australian Curriculum.

The Australian Curriculum sets the expectations for what all young Australians should be taught, regardless of where they live in Australia or their background. ACARA draws on the best national talent and expertise, and consults widely to develop the Australian Curriculum.

**Australian Curriculum endorsed:** On 18 September 2015 the Education Council endorsed the Australian Curriculum in eight learning areas.

The Australian Curriculum endorsed includes:

- The revised Prep to Year 10 Australian Curriculum for English, Mathematics, Science, Humanities and Social Sciences, The Arts, Technologies and Health and Physical Education.
- Foundation to Year 10 Australian Curriculum: Languages for Arabic, Chinese, French, German, Indonesian, Italian, Japanese, Korean, Modern Greek, Spanish and Vietnamese.
- Australian Curriculum: Work Studies Years 9-10 (an optional subject designed to ready young people for work).

ACARA has listened to feedback about the Australian Curriculum from state and territory curriculum and school authorities and practising teachers. The curriculum has been amended to improve its manageability, simplify its presentation, and strengthen the focus on literacy.

C2C: Curriculum into the Classroom

The Curriculum into the Classroom (C2C) project is a set of example planning resources to help teachers implement the Australian Curriculum. Use of C2C materials in Queensland state schools is not mandated by the department.

The Australian Curriculum has eight learning areas. Some of the learning areas contain subjects, each of which has its own set of content descriptions and achievement standards. Learning areas include:

- English
- Mathematics
- Science
- Humanities and Social Sciences (History, Geography, Civics and Citizenship, Economics and Business)
- Health and Physical Education
- The Arts (Dance, Drama, Media Arts, Music, Visual Arts)
- Technologies (Design and Technologies, Digital Technologies)
- Languages

The C2C materials provide a starting point for curriculum planning and teachers are encouraged to adopt or adapt them to meet individual student learning needs and local contexts.

Curriculum: Recommended Time Allocations

It is recommended that schools allocate the following hours for the listed Australian Curriculum learning areas/subjects (Table 1) to all students in each year of schooling from Prep to Year 6:

<table>
<thead>
<tr>
<th></th>
<th>Prep</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>Year 4</th>
<th>Year 5</th>
<th>Year 6</th>
</tr>
</thead>
<tbody>
<tr>
<td>English</td>
<td>7</td>
<td>7</td>
<td>7</td>
<td>7</td>
<td>6</td>
<td>6</td>
<td>6</td>
</tr>
<tr>
<td>Mathematics</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
<td>5</td>
</tr>
<tr>
<td>Science</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1¼</td>
<td>1¼</td>
<td>1¼</td>
<td>1¼</td>
</tr>
<tr>
<td>History</td>
<td>½</td>
<td>½</td>
<td>½</td>
<td>1</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>Total hours per week</td>
<td>13½</td>
<td>13½</td>
<td>13½</td>
<td>14¼</td>
<td>13¼</td>
<td>13¼</td>
<td>13¼</td>
</tr>
<tr>
<td>HPE</td>
<td>School-based decision – up to 2 hours per week</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: There are 24 available hours each week
Remaining Australian Curriculum: Schools determine time allocations for school programs in the following learning areas and subjects

- Humanities and Social Sciences: Geography, Civics and Citizenship (from Year 3), Economics and Business (from Year 5)
- The Arts: Dance, Drama, Media Arts, Music, Visual Arts
- Technologies: Design and Technologies, Digital Technologies

Dance Program

Students in years 2 & 4 are provided the opportunity to participate in a dance program where they attend three lessons over six weeks with a qualified external dance teacher. At these lessons, they participate in the choreography of a dance, which they then practice and present at the Gala Performance Night. Participation in the Dance Program costs approximately $8.

Extension Activities

At Wulguru State School, we believe that it is very important to provide a range of activities to extend children, particularly those that are high achieving. This occurs across the year levels in a number of different ways, including:

- Tournament of Minds Competition
- ATSIAP (Aboriginal and Torres Strait Islander Aspirations Program)
- Extension Programs in Maths
- ICAS (International Competitions and Assessments for Schools)
- Extension Writing

Homework

Homework is provided to reinforce skills and to develop sound study habits. It should not be onerous for either parents or students. No student should spend more than 45 minutes a night on homework tasks. If your child is spending too much time, or too little time, on homework, please contact your class teacher. As a general guideline, teachers will discuss this with parents early in the year through their class newsletters.
Information Communication Technology (ICT)

Integration of ICTs:

- We have two computer laboratories containing 28 networked computer workstations in each.
- Each workstation is set up to allow every student access to their own personal folder.
- All classrooms have between one and four networked computers.
- The two senior classes operate a one-to-one class and have a variety of devices, including laptops, desktops, iPads and surfaces.
- Classes are time tabled to visit the labs on a weekly basis.

Internet: The Department of Education and Training filters all search requests for appropriateness of content and all emails are word-scanned before they are sent. Access to the Internet will be removed temporarily or permanently if students misuse the equipment, send inappropriate emails or undertake unacceptable searches on the internet.

We are aware that there are some undesirable aspects to the Internet, however we believe that the advantages to be gained from having access to global networks far outweigh the disadvantages. Whilst we will continue to take every reasonable measure to shield our students from inappropriate materials, we believe our role is also to teach them to become responsible, ethical users.

Language Other Than English (LOTE)

Students at Wulguru State School study Chinese as our LOTE subject. All children are expected to participate in the LOTE lessons in years 5 and 6. Exceptions are only provided to those students with an Intellectual Disability.

At Wulguru, we also provide a 30 minute LOTE lesson, with a focus on developing intercultural understandings, to students from years 1 to 4.

Library

The lending service of the Wulguru State School library is available to all students and their families during opening hours. The library is open from 8.30am until 3.20pm. Students may come to the library to borrow books or do research during lesson times. They may also come during lunch breaks to borrow, read or play games. The Library is closed for borrowing during the last two weeks of the school year.
Borrowing:

- Students in Prep and year 1 may borrow 1 book as long as they have a library bag. This may be as simple as a pillow case or supermarket bag.
- Students in year 2 and year 3 may borrow 2 books. A library bag is not required but is encouraged.
- Students in years 4 to 6 may borrow 3 books.

The loan period is two weeks. Please ensure that any books/magazines borrowed are kept in a good condition and returned promptly.

Overdue, Lost and Damaged Books: Class lists of overdue books are printed each Monday and students are given a verbal reminder. Notices will be sent home for books/magazines that have been overdue for a very long time. If a book/magazine is lost or damaged, we ask that families contribute at least half the original cost towards replacing the item.

Music Program

Classroom Music: Wulguru’s lively music program is an integral part of the school’s curriculum. The classroom music teacher delivers a developmentally based program to all levels of the school. The program involves oral and visual recognition; singing and playing; and reading and writing music. The school currently has Senior (Yr 5-6) and Junior (Yr 3-4) Choirs that rehearse weekly. The choirs perform at various events throughout the year, including the Townsville Eisteddfod.

Instrumental Music Program: Instrumental teachers visit the school each week, offering free tuition on woodwind, brass, percussion and string instruments.

- Children from year 3 onwards may participate in the strings program.
- Children from year 4 onwards may participate in the brass, woodwind and percussion programs.

It is expected that wherever possible parents provide their child with an instrument. Instrument selection is completed in conjunction with the child, their parents, the instructors, the music specialist and the child’s class teacher. It is essential that children practise their instrument regularly. It is expected that children remain for the entire year if accepted into the program. A $20.00 levy payable by each student in the instrumental program is used to purchase music and photocopying.

The school has a range of ensembles, including a Junior String Ensemble, a Senior String Ensemble and a Wind Ensemble. These accomplished musical groups are provided with a variety of performance opportunities throughout the year.
Physical Education

Physical Education is an essential part of a child’s total development. Throughout the year children participate in a wide range of activities ranging from swimming, athletics and minor games to dance, gymnastics and basic skills. No child will be excused on a permanent basis from the physical education program unless a doctor’s certificate is provided. Any child to be excused from any physical education class for a day must have a signed parental note. All children are required to wear a hat and suitable footwear in order to participate in lessons.

Interschool Sports: Wulguru State School encourages maximum representation and participation in inter-school sports. Children from years 5 and 6 are offered the opportunity to participate in the interschool sports program. It is deemed a privilege to be a school representative. Children who do not participate in interschool competition are offered activities based here at school. Where the need arises, a selection process may be used to select children for the various sports. Normally, year 6’s are given preference over younger children, who will get another chance the following year.

- Participation by our school in interschool competition is dependent upon teachers’ expertise, experience and availability.
- Children joining teams are expected to make a firm commitment to remain in the team for the duration of the season.
- Parents with the necessary interest and coaching skills are always welcome to support our participation in sport.
- Children, parents and staff are expected to abide by a relevant codes of behaviour.
- Participation by individual students is dependent upon our sport’s code of conduct being closely followed when representing our school.

Pottery

Students in years 4 to 6 are given the opportunity to participate in a ceramics program where they create a sculpture and glaze it. Classes are conducted by a local potter and the school uses its own electric kiln to fire the clay pieces. This program usually happens in term 3 and costs approximately $7.
Student Services Committee

The Student Services Committee (SSC) meet once a fortnight to review the progress of students requiring additional support with their learning and to look at new teacher referrals. Children are referred to the SSC by the classroom teacher. Teachers are required to contact parents/caregivers prior to referring to the SSC and ask parents to get hearing and vision checked.

Referrals can be made to:

- Support Teacher: Literacy and Numeracy
- Support Teacher: Reading
- Speech Language Pathologist
- Guidance Officer
- Behaviour
- Chaplaincy support
Involvement in the School Community

Parents & Citizens’ Association

The Parent and Citizens’ Association of Wulguru State School is formed from interested parents, family and community members, including staff. To all old and new friends, parents and carers of children and interested citizens, you are invited to become registered members of the Association and attend meetings. The Association works under a constitution and framework approved by the Department of Education and Training. The main objective of the P&C is to promote the interests of our students and facilitate the development of further improvements to our school. Through this, we aim to:

- Foster general community interest in educational matters,
- Endeavour to bring about closer cooperation between the parents of students attending our school, other members of the community, staff and students of our school.
- Provide advice and recommendations to the principal on issues and concerns with respect to students and the general operation and management of our school.
- Provide or assist in the provision of financial or other resources or services for the benefit of students of our school.
- To participate in any committee or other body comprising members of the school and wider community, which will contribute to the general benefit of students attending our school.

The P&C meets on the last Monday of each month at the school commencing at 6.30pm.

The Association has an Executive elected each year at its Annual General Meeting held in February.

If you would like to join the P&C, complete the Application Form in the appendix and submit it to the P&C.
Volunteers

There are many areas throughout our school where your assistance would be greatly appreciated. Volunteers participate by sharing and caring for our school and its community by giving their time when possible. Willing helpers are always required for things such as tuckshop, classrooms, library, working bees, raffles, school functions and fetes. Others may be able to be actively involved in the P&C Executive or subcommittees.

Whichever way you become involved, it will always be of benefit to your child and your child’s education.
Appendix

1. ‘Timeout’ Poster from Queensland Health
2. P&C Association Application Form
3. School Map
# Time out

Some medical conditions require exclusion from school or child care to prevent the spread of infectious diseases among staff and children. This poster provides information on the recommended minimum exclusion periods for infectious conditions and will assist medical practitioners, schools, pre-schools and child care centres to meet the requirements of the Public Health Act 2009.

<table>
<thead>
<tr>
<th>Condition</th>
<th>Exclusion of case (person with infection)</th>
<th>Exclusion of contacts* (person exposed to the infection)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chickenpox (varicella)</td>
<td>Exclude until all blisters have dried. This is usually at least five days after the rash first appeared in non-immunised children, and less in immunised children.</td>
<td>Any child with an immune deficiency (for example, leukaemia) or receiving chemotherapy should be excluded for their own protection. Otherwise, not excluded. Exclude any immunocompromised patient.</td>
</tr>
<tr>
<td>Cold sore (herpes simplex)</td>
<td>Not excluded if the person can maintain hygiene practices to minimise the risk of transmission. If the person cannot comply with these practices (e.g., because they are too young), they should be excluded until the sores are dry. Sores should be covered with a dressing, where possible.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Conjunctivitis</td>
<td>Exclude until discharge from eyes has ceased unless non-infectious conditions.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Cytomegalovirus (CMV)</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Diarrhoea and/or vomiting</td>
<td>Exclude until there has not been a loose bowel motion for 24 hours.</td>
<td>Exclude according to public health unit requirements.</td>
</tr>
<tr>
<td>Enterovirus 71 (EV71)</td>
<td>Exclude staff whose work involves food handling until they have not had any diarrhoea or vomiting for 48 hours.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Glanular fever (Epstein Barr virus)</td>
<td>If there are more than two cases with loose bowel motions in the same unit or a single case in a food handling unit, notify your nearest public health unit.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Haemophilius influenza type b (Hib)</td>
<td>Exclude until the person has received appropriate antibiotic treatment for at least four days.</td>
<td>Not excluded. Contact a public health unit for specialist advice.</td>
</tr>
<tr>
<td>Hand, foot and mouth disease</td>
<td>Exclude until all blisters have dried.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Head lice</td>
<td>Exclude if necessary if effective treatment is commenced prior to the next attendance day (i.e., the child does not need to be sent home immediately if head lice are detected).</td>
<td>Not excluded. Contact a public health unit for specialist advice about vacinating or treating children in the same room or group.</td>
</tr>
<tr>
<td>Hepatitis A</td>
<td>Exclude until a medical certificate of recovery is received and until at least seven days after the onset of jaundice.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Hepatitis B</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Hepatitis C</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Influenza and influenza-like illnesses</td>
<td>Exclude until well.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Mumps</td>
<td>Exclude for four days after the onset of the rash.</td>
<td>Influenza contacts are not excluded. Susceptible contacts should be excluded until 4 days after the onset of the rash in the last case occurring in the facility.</td>
</tr>
</tbody>
</table>

Great state. Great opportunity.

06 January 2014

Queensland Government
# Time out

<table>
<thead>
<tr>
<th>Condition</th>
<th>Exclusion of case (person with infection)</th>
<th>Exclusion of contacts (person exposed to the case with the infection)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Meningitis (bacterial)</td>
<td>Exclude until well and has received appropriate antibiotics¹.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Meningitis (viral)</td>
<td>Exclude until well.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Meningococcal infection</td>
<td>Exclude until appropriate treatment has been completed.</td>
<td>Not excluded. Contact a public health unit for specialist advice about antibiotics and/or vaccination for people who were in the same room as the case.</td>
</tr>
<tr>
<td>molluscum contagiosum</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Whooping cough</td>
<td>Exclude for nine days after onset of swelling.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Norovirus</td>
<td>Exclude until they have not had any diarrhoea or vomiting for 41 hours.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Perinatal death (erythema infectious, fifth disease, slipped cheek syndrome)</td>
<td>Exclusion not necessary.</td>
<td>Not excluded (pregnant women should consult their medical practitioners).</td>
</tr>
<tr>
<td>Pertussis (whooping cough)</td>
<td>Exclude until five days after starting appropriate antibiotic treatment, or for 31 days from onset of coughing.</td>
<td>Contact a public health unit for specialist advice about excluding unvaccinated or incompletely vaccinated contacts.</td>
</tr>
<tr>
<td>Pelvisymalacia</td>
<td>Exclude for at least 14 days from onset of symptoms and cure has occurred. Written medical clearance from doctor or public health unit is required to return to child care/school, confirming child is not infectious⁴.</td>
<td>Not excluded unless considered necessary by public health unit.</td>
</tr>
<tr>
<td>Ringworm, lice, scabies</td>
<td>Exclude until the day after appropriate treatment has commenced.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Reola</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Rabies (German measles)</td>
<td>Exclude until fully recovered or for at least four days after the onset of rash.</td>
<td>Not excluded (female staff of childbearing age should check their immunity to rabies with their doctor).</td>
</tr>
<tr>
<td>School sores (impetigo)</td>
<td>Exclude until case has recovered or for at least 24 hours.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Sphigelosis</td>
<td>Exclude until diarrhoea has stopped and two samples, taken at least 24 hours apart, have tested negative.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Streptococcal sore throat (including scarlet fever)</td>
<td>Exclude until well and has received antibiotic treatment⁵ for at least 24 hours.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Throat (candidiasis)</td>
<td>Exclusion not necessary.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Tuberculosis (TB)</td>
<td>Written medical clearance is required from Queensland Tuberculosis Control Program to return to child care/school, confirming child is not infectious⁵.</td>
<td>Not excluded.</td>
</tr>
<tr>
<td>Typhoid, paratyphoid</td>
<td>Exclude until diarrhoea has stopped and two consecutive samples, taken at least one week apart, have tested negative.</td>
<td>Not excluded unless considered necessary by public health unit.</td>
</tr>
<tr>
<td>Whooping cough - see pertussis</td>
<td>Exclude if loose bowel motions present.</td>
<td>Not excluded.</td>
</tr>
</tbody>
</table>

### Footnotes

1. The definition of "contact" will vary between diseases and is sometimes complex. If uncertain, contact your local public health unit.
2. Diarrhoea: the definition is two or more consecutive bowel motions that are looser and more frequent than normal or excess of a child's appetite.
3. Doctors should notify the local public health unit as soon as possible if children or staff are diagnosed with these conditions.
4. Appropriate antibiotic treatment: the definition will vary between diseases. If uncertain, contact your local public health unit.
5. Observing the exclusion period meets the intent of the Public Health Act 2005 for a person to be not infectious.

For additional information please refer to the National Health and Medical Research Council publication 5th Edition – Living Healthy: Preventing infectious diseases in early childhood and educational care services


GREAT STATE. GREAT OPPORTUNITY.
Application for P&C Membership for 2016
Wulguru State School P&C Association

Please complete and return to the P&C Secretary (pandc@wulguruss.eq.edu.au)

Name:  ____________________________________________

Address: __________________________________________

Home Phone: _______________________________________

Mobile: ____________________________________________

Email: _____________________________________________

I am:
① a parent of a student attending the school
② a staff member of the school
③ an adult interested in the school’s welfare, and my date of birth is: ____________.

I am:
① applying for new membership
② renewing my membership.

I apply for membership in the Wulguru State School Parents and Citizens’ Association and I undertake to:

a) promote the interests of and facilitate the development and further improvement of the School and the good order and management of the School; and

b) comply with the constitution of the P&C Association, including the P&C Association Code of Conduct as specified in Schedule 2 of the constitution, and any valid resolutions passed by the Association.

If a person has been convicted of an indictable offence, it is grounds for removal in accordance with the Education (General Provision) Act 2006.

Signature: ____________________________

Date: ________________________________

P&C Secretary Use

Date received: ______/_____/______ Date accepted: ______/_____/______

Secretary’s signature: ______________________________ Entered in P&C Register: □