Wulguru State School

Handbook
2014

Principal - Sandra Perrett
Deputy Principal - Tony Di Giacomo
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CONTACT DETAILS

**TELEPHONE NUMBERS**

- School Phone No 4799 8777
- School Fax No 4799 8700
- Tuckshop 4778 1796
- Dental Clinic 4778 2360
- Support Teacher Learning Difficulties 4799 8705
- District Education Office 4726 3111

**POSTAL ADDRESS**

P.O.Box 41
Wulguru, 4811

**EMAIL ADDRESS**

the.principal@wulguruss.eq.edu.au

**WEBSITE**

www.wulguruss.eq.edu.au

SCHOOL VISION

Learning together opens a world of opportunities.

FOREWORD

**Principal's Message:**

Our School Motto ‘Through Knowledge We Grow’ is the underlying theme for our school. Our school cares for its students and we are concerned about the provision of quality education within a supportive school environment.

I welcome you to our school and its community. By being involved in our school in a positive capacity you are ensuring that you can contribute to making this school an even better school.

I am proud of our school and its achievements. As a teacher and a Principal I am constantly reminded of our ‘achievers’ both staff and students who are committed to improving their abilities and learning. Perhaps this statement is apt “We Care, We Share, We Dare”.

Join with us to continue our academic and sporting achievements. We are all learners.

Sandra Perrett
Principal
At Wulguru State School,
Our Mission is for all participants to achieve through:

* Effective learning and teaching practices.
* Belonging to a school community with it’s own special identity.
* Catering for the needs of all groups in our community.

Members of the Wulguru School Community operate within an environment which supports all students to be CARING, RESPONSIBLE, SELF-DIRECTED SUCCESSFUL & ACHIEVING LEARNERS.

OUR VALUES AND BELIEFS

We believe that:

- Learning should be an enjoyable experience.
- Children are responsible for their actions.
- The ability to read is of paramount importance.
- Parents should take an active part in their children’s education.
- Learning should be meaningful and purposeful.
- Children should be supportive, caring and considerate of their peers.
- Knowledge is power.
- Children should be provided with the opportunity to develop socially, emotionally, physically, spiritually and academically.
- Children should be encouraged to become confident, respectful, honest, reliable and well - mannered.
- All children should experience success at their ability level.
- Well-resourced programs enhance the learning process.
- We are all learners.
1. Effective learning occurs when there are opportunities to plan, choose, negotiate, present and evaluate learning.

2. Effective learning occurs when there is active involvement in practical, hands-on, real life activities that are interesting and meaningful.

3. We work best together when we feel valued and respected.

4. A supportive environment encourages risk-taking and effective communication.

5. Everyone can achieve success regardless of learning ability.

6. Positive partnerships and mutual respect promote a caring community.

7. Effective learning occurs when activities are intellectually challenging enough to foster deeper understandings.

8. What we do to improve relationships with each other will have a positive effect on learning in the classroom and behaviour in the playground.
Privacy Statement

Enrolment
The Department of Education is collecting information on the enrolment form for the purpose of school enrolment and student management. Personal information collected by the Department is protected by the Queensland Government’s Information Standard 42 – Information Privacy.

However, in accordance with Information Sharing Protocols and Memoranda of Understanding, some of this information may be passed on to government agencies. Some of these state government agencies include Queensland Health, Queensland Transport, Queensland Police Service and Department of Families. The Commonwealth Government, through Centrelink, may require information in relation to the payment of study assistance benefits to some students.

Personal information on the enrolment form can be disclosed to other third parties without the individual’s consent where authorised or required by law.

Attendance / Achievement / Behaviour
While students are enrolled in and attend state schools, school staff will collect personal information about their academic performance, attendance and behaviour for the purpose of monitoring their educational progress and providing educational programs to suit the needs of the student.

Year 11 and 12 student details and academic profiles will be passed on to the Queensland Studies Authority for the purpose of processing Senior Certificates and Tertiary Entrance Statements. Year 3, 5 and 7 student names are passed on to the Queensland Studies Authority for the purpose of issuing individual reports in relation to the assessment of numeracy and literacy skills of students.

This personal information can be disclosed to other third parties without the individual’s consent where authorised or required by law.

Wellbeing, Protection and Safety
During a student’s attendance, the Department of Education may also collect personal information that relates to the wellbeing, protection and safety of the student. This personal information may be passed on to agencies such as Queensland Health, Queensland Police Service and Department of Families in accordance with Education Queensland’s Student Protection Policy and other policies relating to student behaviour.

This personal information can be disclosed to other third parties without the individual’s consent where authorised or required by law.

Children and Young People in the Care of the State:- Data-Matching
The Department of Education and Department of Families conduct a data-matching program to improve school achievement outcomes for children and young people in care.

The data-matching program involves a comparison, through a unique identifier, of certain personal information of children and young people in care and those children of similar age in the general school student population, including those who have specific needs. This personal information may include:

- achievement levels;
- retention rates;
- age;
- school year levels;
- school disciplinary absences; and
- student movement between schools.


If you have any questions about privacy or access to information, you may contact Education Queensland’s Privacy Contact Officer on 3237 0546.
School Dates and Times

2014 TERM CALENDAR:

Semester One:

**Term One**
- **School starts:** Tuesday 28th January
- **School finishes:** Friday 4th April

**Public Holidays**
- Australia Day: Monday 27th January
- Good Friday: Friday 18th April
- Easter Monday: Monday 21st April
- Anzac Day: Friday 25th April

**Term Two**
- **School starts:** Monday 22nd April
- **School finishes:** Friday 27th June

**Public Holidays**
- Queen’s birthday: Monday 9th June

Semester Two:

**Term Three**
- **School starts:** Monday 14th July
- **School finishes:** Friday 19th September

**Public Holidays**
- Labour Day: Monday 6th October

**Term Four**
- **School starts:** Tuesday 7th October
- **School finishes:** Friday 12th December

**Pupil Free Day**
- Monday 20th October

SCHOOL HOURS:

**MONDAY to THURSDAY**

| First Bell | 8.40am |
| **1st Session** | 8.55am - 11.00am |
| **Lunch One** | 11.00am - 11.40am |
| **2nd Session** | 11.40am - 1.15pm |
| **Lunch Two:** | 1.15pm - 1.45pm |
| **3rd Session:** | 1.45pm - 3.00pm |
| **Dismissal:** | 3.00pm |

**FRIDAY**

| First Bell | 8.15am |
| **1st Session** | 8.30am - 10.30am |
| **Lunch One** | 10.30am - 11.00am |
| **2nd Session** | 11.00am - 12.30pm |
| **Lunch Two:** | 12.30pm - 1.15pm |
| **3rd Session:** | 1.15pm - 2.30pm |
| **Dismissal:** | 2.30pm |
ABSENTEEISM / ATTENDANCE:
The school will follow up on unexplained student absences. Students should be regular in attendance. Families need to show responsibility in this matter. A note or a telephone call is required to explain all absences from school. The school has a dedicated phone line for parents to ring and leave a message when their child is absent. Phone 47998760. Children should be in their classroom by 8.55 am to be marked present on the roll. Students arriving after this time need to collect a late slip from the office before going to class. The late slip needs to be completed and given to the teacher.

ACCIDENT COVER FOR STUDENTS
Some school activities and physical education, particularly contact sports, carry inherent risks of injury. Parents are advised that the department does not have Student Accident Insurance cover for students. If your child is injured at school as a result of an accident or incident, all costs associated with the injury, including medical costs, are the responsibility of the child, parent or caregiver. Some incidental medical costs may be covered by Medicare. If parents have private health insurance, some costs may also be covered through the private health insurance. Any other costs would be borne by the parents. Student Accident Insurance is an insurance policy that pays certain benefits in certain circumstances should your child have an accident. It is a personal decision for parents as to the types and levels of private insurance they arrange to cover their child for any accidental injury that may occur.

APPOINTMENTS / INTERVIEW TIMES:
It is school policy to ensure parents feel welcome when visiting or telephoning the school to discuss matters of interest or concern. Where possible, please try to plan communication before or after school. Discussions at the classroom door are generally unsatisfactory. All requests for interviews or appointments with both Teaching and Administration staff should be made through the school office.

BOOKLISTS:
Families will be issued with a book list prior to the commencement of each school year. Families are expected to have these items available for use from week one. These materials will need to be replaced during the year as required.

BUS TRANSPORT:
The school is serviced by Townsville based bus operators transporting students to local schools from the Alligator Creek, Oak Valley and country areas to the south. At all times, students must obey Queensland Transport, bus and safety guidelines. Buses are also used for school excursions and other external activities. School behaviour expectations must be adhered to and common sense will apply.

CAMPS:
Our school offers a camp program for Years 4 to 7. The camp program for 2014 is expected to be as follows;

- Year 4: 1 day / 1 night Rose Bay/The Strand/Reef HQ
- Year 5: 3 days / 2 nights Wambiana Station
- Year 6 & 7: 5 days / 4 nights Tinaroo Dam

We value our camp program and recognise the opportunities it brings to the students. We do not use camps as a “reward” for students but view it as a program for all students and a valuable part of their education.
COMPLAINTS / RESOLUTION:
When parents have a concern or complaint which needs to be resolved, we suggest a 3 stage process.

Step 1. The parents should discuss the concern with the class teacher and endeavour to resolve the problem.

Step 2. If the concern or complaint is not resolved in a satisfactory manner, the parent should consult the Principal, who will work with the parent and teacher to solve the concern.

Step 3. If the problem persisted, then a meeting with the parent, teacher and Principal will be arranged and the concern or complaint will be addressed for resolution.

We remind parents that they are not permitted by legislation to wilfully disturb a State School. It is inappropriate to attend to school matters personally by contacting teachers or students in the school grounds in an aggressive manner.

It is good manners to contact the teacher or office to arrange a suitable time for an appointment to discuss any concerns or complaints. Teachers do have duties and responsibilities before and after school on certain days.

DISMISSAL AND ROAD SAFETY:
Once dismissed at 3.00 pm, children should proceed home and not loiter around the school or nearby streets. Children who ride bicycles to school may **not** ride them in the school grounds. Your support with this, and all other road safety rules is required. Children who ride bicycles must wear a safety helmet. Bikes should be secured in our school bike compound area which is locked daily. No children should be in the school grounds after the 3.20pm bell. Children who have not been collected by a parent or caregiver after this bell are to proceed to the administration office.

ENROLMENTS:
Children enroling at a State Primary School in Queensland must turn six during the school year he/she commences school. Documentary evidence of the date of birth is required. Birth certificates/extracts are suitable. Enrolment forms are available from the office foyer.

Parents of new enrolments will need to have an interview with either the Principal and/or Deputy Principal before their child/ren commence school. It is important at this interview that enrolling parents/carers give accurate data and information pertinent to each child. Students may commence class the day following their interview. Academic information from previous schools will maximise appropriate class placement.

EXCURSIONS:
From time to time class excursions are organised to enhance classroom learning opportunities. School uniform is mandatory including shoes, socks and a hat. All monies requested must be paid by the due date. Permission notes are also mandatory and must be signed by a parent/carer.

HEALTH AND SAFETY OF CHILDREN:

*Illnesses:*
In the event of a child becoming too ill to remain at school, in the interest of the child’s comfort and safety and to minimise any risk of infection to other children, every attempt is made to contact the parents. In the case of children having life threatening medical problems, parents are requested to work out written procedures with the Principal for dealing with an emergency. All staff will be advised of these procedures.

*Accidents and Emergencies:*
In the case of a minor accident, first aid will be administered by the staff and parents will be advised as soon as possible, if circumstances warrant. In more serious cases, the Ambulance Service will be called to transport children to hospital or the doctor.
**Emergency Information:**

It is a legal requirement that accurate information be maintained regarding a pupil’s family and health circumstances. **We need accurate and reliable information to be kept on each student's record card.** e.g. Information concerning phone numbers of relatives and neighbours. In the interest of child safety and health please keep this information as up-to-date as possible.

**Infectious Diseases:**

Most children during school life suffer from various infectious diseases/conditions. The Education Department has an exclusion policy for these complaints and parents should contact the school for details. The school may require a medical certificate in some circumstances.

**Medication at School:**

At times it is necessary for children, under doctor’s instructions, to take medication during school hours. We are aware of this need and are willing to assist you in this situation. However, for the safety of the child, it is of utmost importance that a medication form be completed. All except Asthma medication will be administered by staff at a centralised location in the Administration Building. Asthma Puffers may be kept and used by the child only upon written authorisation. Please note that only prescription medication can be administered. A medication form is available from the office on request or through the schools website at www.wulguruss.eq.edu.au.

**HYGIENE:**

As part of their primary education children will learn about health and hygiene matters. However, parents can assist with this education by encouraging their children to take pride in their appearance and personal hygiene.

- Children should come to school each day with some clean tissues.
- Students need to wash their hands before eating, after play, a toilet visit and at the end of play.
- Whilst first aid will be administered to injuries sustained at school, it is the responsibility of parents to treat and cover injuries or sores before sending students to school.
- Children need to be encouraged to drink plenty of water daily.
- Parents are requested to advise the school of any health problem.
- Hair should be checked regularly for head lice and action taken before returning to school.

**LOST PROPERTY:**

The Lost Property room is **C11.** Parents and students are welcome to check this room before and after school by obtaining a key from the office.

**LIFE EDUCATION VAN:**

Each year we host a visit from the Life Education Van and all of our classes participate in this excellent educational program. Children learn essential skills for informed decision making, information on feelings, bullying issues, self-esteem, heathly eating, exercise and the impact of nicotine, alcohol and drugs is discussed by our older children. Life Education emphasises the benefits of a healthy lifestyle free from drug abuse. The cost is approximately $7 per child.

**MESSAGES:**

Parents are asked to consider school operations and the difficulty in conveying messages to children especially at recess times and 3.00pm. In an emergency an effort will be made to deliver messages subject to school routine and convenience.
MOBILE PHONES and OTHER ELECTRONIC DEVICES

Students who bring mobile phones to school must hand it in when they arrive to the school office and can collect it after school. The use of MP3 players or ipods are not encouraged and students bring these to school at their own risk. All material stored in these devices must be appropriate for students and not contain swearing or images and language not suitable for children.

NEWSLETTER:

Newsletters are an important form of communication between school and home. They will be distributed to the youngest child (from Prep to Year 7) in the family every second Wednesday.

OUTSIDE SCHOOL HOURS CARE

An Outside School Hours Care (OSHC) service is available at our school. If you are interested phone the Coordinator, Caitlin Mitchell on 47291833 or contact the school office for an enrolment form. After school care is available from 3:00pm to 6:00pm as well as during school vacation periods. Before school care is also offered from 6:30am. The OSHC building is situated nearest to our oval, painted in two tone colours of purple.

PAYMENTS AND COLLECTIONS:

All monies requested by the school should be forwarded in a secure manner, using a Payment Envelope (available in the school office foyer). Each envelope should be clearly marked with the child’s name, class and reason for payment and deposited as soon as possible in the “NED KELLY” deposit box which is on the back of the office door.

PERMISSION TO LEAVE THE SCHOOL GROUNDS:

Children are expected to remain in the grounds at all times while they are at school. Written permission is necessary if parents allow their children to leave the school grounds at any time. These children need to be collected unless prior arrangements have been agreed to. Lunch passes are no longer available as our community encourages the use of our school tuckshop.

PLAYGROUND DUTIES BEFORE SCHOOL:

There are no rostered teaching staff on playground duty before classes commence. Children are not expected to enter the grounds before 8.15 am. At this time the gates will be opened and the Crossing Supervisors commence duties. All children who do arrive at school before 8.15am are required to sit quietly under the Covered Play Area. Children in the grounds before or after class times are expected to follow school rules and routines at all times. Children and adults in the grounds outside 8.00 am and 3.30 pm without the school’s permission may be deemed to be trespassing.

SCHEDULED INTERVIEWS / REPORTS:

Reports will be provided twice a year. The report and scheduled interviews are used by our school to communicate with you throughout the year about your child’s achievement, effort and behaviour. Parent-teacher interviews will be offered to discuss your child’s progress. Your child’s overall achievement in each learning area is reported by ratings ranging from A to E.

Achievement Codes for Years 4-7 are:

A - Very High Level
B - High Level
C - Sound Level
D - Limited
E - Unacceptable

“C” is the level that most students will achieve in their class.
Achievement Codes for Years 1-3

<table>
<thead>
<tr>
<th>Very High</th>
<th>High</th>
<th>Sound</th>
<th>Developing</th>
<th>Support Required</th>
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**Effort and Behaviour Codes**

Your child’s work and behaviour are reported by ratings ranging from A to E.

<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
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<tr>
<td>Excellent</td>
<td>Very Good</td>
<td>Satisfactory</td>
<td>Needs Attention</td>
<td>Unacceptable</td>
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**SCHOOL BANKING:**

School Banking is a P & C initiative provided through the Commonwealth Bank of Australia.

1. Banking Day is every Friday except for the first and last week of the school year.
2. Yellow wallets need to be at the office by 9am, Friday.
3. A deposit slip must be completed in full and the exact money should be submitted, as change will not be given. Cheques are accepted but must be made payable to the student.
4. If your child/children already have a Commonwealth Bank Account, you can use that account otherwise application packages are available from the school office. The 100 point identification check will need to be completed and checked at a Commonwealth Bank branch. If you are already customers of Woolworths Ezy Bank or the Commonwealth Bank, you will only need to complete the form to create an account for your child/children.
5. You can also make deposits for your other children who do not attend the school.
6. The school does receive $5 for each account opened through the school, so please return the forms to school once they are completed.

**SCHOOL PLAY POLICY:**

Wulguru State School is a recognised Sunsmart School. As such we follow sun safety procedures. Children are expected to wear broad brim or bucket hats at all times when outside classrooms. Without hats they are not allowed to play outside of the shaded areas.

**SCHOOL / SPORTS UNIFORM:**

The school uniform shirts are available from local suppliers and the “Outside School Hours Care” building.

**GIRLS UNIFORM**

**EITHER THE SCHOOL DRESS OR SKIRT / CULOTTES/ SHORTS AND SCHOOL T-SHIRT CAN BE WORN.**

**SKIRT:** Royal Blue pleated - wrap around style or Culottes

**SHORTS:** Royal Blue

**SHIRT:** Red/Blue and White School Polo Shirt

**DRESS:** Material: 115 cm Tootaline in blue with red, black and white stripes. Available at Easifit Uniforms.

**Style:**
Princess style, zip front, cap sleeve, hidden pocket, school emblem on left breast.

**HAT:** Royal Blue Bucket / Surf Hats with Wulguru Logo (available at the “Outside School Hours Care” building).

Gold Prep Hats (available at the Prep teachers)

**SHOES:** Sports Shoes with short blue or white socks.
BOYS UNIFORM

SHORTS: Royal Blue
SHIRT: Red/Blue and White School Polo Shirt
HAT: Royal Blue Bucket / Surf Hats with Wulguru Logo (available at the “Outside School Hours Care” building).
      Gold Prep Hats (available at the Prep teachers)
SHOES: Sports Shoes with short blue socks or white socks.

Dress Code:
At Wulguru State School our school uniform policy is endorsed by the P&C Association. Students are expected to wear full school uniform to school, on school excursions and other occasions when requested. Full school uniform includes a broad-brimmed hat and enclosed shoes, when appropriate. Students are not to wear jewellery unless approved by the principal in special circumstances. Nail polish is not to be worn at school. Shoulder length hair needs to be tied back at all times. Watches are permitted at wearer’s own risk but will need to be removed for certain activities eg sport, swimming etc...

STUDENT LEVY AND BOOKLISTS:
A Resource Levy is endorsed by the Parents and Citizens Association and supports your child’s learning. The Contribution for 2014 is $25 per student. As well as this levy, parents are expected to pay a ICT levy of $25 per student (maximum of $50/family). This money is used to support our Information & Communication Technology program. Maintaining our computers throughout the school as well as Interactive Whiteboards which are found in every classroom is very expensive. These funds allow the school to maintain equipment and provide a quality service to students.
There is also a Levy for Prep ($30).
Other requests for Sport, Religious Education, Arts Council, Swimming and Excursions will be forwarded home when the need arises.
A Booklist is available for each Year level. Parents are expected to purchase all items mentioned on the list and should ensure that pens, pencils, etc are replaced during the year as required.

STUDENT POSSESSIONS:
All students’ belongings including clothes, hats, lunch boxes etc should be permanently marked with the student’s name. Parents are asked to monitor carefully what their child is bringing to school. Valuable or expensive clothing items, toys, dangerous items, collectable cards, large amounts of money, MP3’s, PSP Games and CD Players are not to be brought to school. The school can not guarantee security of these items and will not accept responsibility.
Mobile Phones:
Students are permitted to bring mobile phones to school. However, the following rules apply:
* Mobile phones must not be used in any manner or place that is disruptive to the good order and management of the school.
* Phones are to be left at the office each morning and collected at 3:00pm. They are to be placed in a bag with the students name marked on the front. Students are not to have mobile phones in their posession during school hours.
TUCKSHOP:
Our Tuckshop is a service organised by the Parents and Citizens Association for the children and staff of our school. We have one paid convenor and we require volunteers to assist with this service.

Our Aim:
We aim to provide the best service possible to the children by continuing to improve the nutritional quality of our Tuckshop lunches. We also strive to reinforce home and classroom teaching of the importance of healthy eating.

When We Open:
Our trading hours are 8.15am to 2.00pm. We cater for breakfast before school, Lunch 1 at 10:55am and Lunch 2 at 1:15pm, however we are able to be contacted between 7.30am and 3.00pm on 47 781 796.

Forgotten Lunch:
If a child forgets their lunch they should inform their class teacher. A signed voucher will be issued by the class teacher for the Tuckshop to provide an emergency lunch. Reimbursement must be made the following day by the child’s family.

How you can help the school and your children:
To achieve our aims we rely on the valuable help of parents and friends of our school. You are invited to help in one of the following ways:

1. You could attend Tuckshop once or twice every four week cycle from 8.30am until 11.30am to prepare and serve morning tea and Lunch.
2. Volunteers are needed for the Breakfast Program 8.15 am - 8.45 am.
3. You could help part time e.g. for an hour or so after bringing your children to school or after classroom roster.
4. You could be on stand-by in case of illness.
5. If you would like to get involved please complete the Volunteers Topic Sheet enclosed with this pack and return it to the school.

What's in it for you?:
You can meet people with similar interests, to exchange information and form friendships. Your children enjoy seeing you at school. We offer free lunch, tea and coffee on your rostered day.

If you require further information please phone the Tuckshop on 47781796 during school hours.

USE OF SCHOOL FACILITIES:
Community groups are welcome to use the school grounds and facilities, provided that it is for the benefit of the school's students. Permission is available through the Principal. The School's P&C Assoc is also consulted before any major activity is permitted. In all cases an official school authority form must be completed.

VOLUNTEER HELPERS:
Children like to see their parents / family at school - whether attending a working bee, helping in the classroom, Library, Tuckshop or talking to a teacher. Such visits are encouraged. As part of the school record volunteers are requested to sign the register of work book each time they visit the school. This book is always available at the school office or available from specialist work supervisors. It is a courtesy and an expectation for visitors to enter the school via the office (during the hours of 9.00am to 3.00pm). Volunteers will require a Commission for Children & Young People / Child Guardian Blue Card except for parents of students currently enrolled at our school. Should you need to apply, forms are available from the office.
TEACHING / LEARNING PROGRAMS:

In preparing class and individual programs, teachers are guided by the following principles in an attempt to improve teaching and learning for all students.

- Activities which allow for higher order thinking - problem solving, decision making, analysing, explaining, evaluating and taking actions.
- Building on students’ experiences and interest. Learning needs to be relevant to both their present and future lives.
- Linking theory to practice. Planned learning activities provide a direct link between school and life outside school.
- Encouraging risk-taking and learning from errors. By working in a supportive environment, students will benefit from the opportunity to apply their own ideas.

REFERRAL FOR SPECIAL SERVICES - Support Teacher Learning Difficulties (S.T.L.D.)
A Learning Support Teacher is based at this school. She assists teachers with remedial and extension programs and may work with individuals or groups to improve literacy and numeracy skills.

LEARNING TECHNOLOGY:

Integration of Learning Technology

- We have two air-conditioned Laboratories containing 28 networked computer workstations.
- Each workstation is set up to allow every student access to their own personal folder.
- All classrooms have between one and four computers networked to the computer laboratory.
- Years 6 and 7 have access to mini labs.
- Classes are time tabled to visit the Lab on a weekly basis.
- We have a comprehensive and varied collection of curriculum-based software.
- Our teachers have obtained at least Level One of Education Queensland’s “Schooling 2000 - Minimum Standards Project” competencies award.
- Scanning, digital still photography and video are part of our skill set.
- Each workstation has access (including email) to Broad Band Internet through Education Queensland’s Managed Internet Service.

Internet

Access to the Internet, is only effected after word or topic researches and requests to connect to specific web addresses have been filtered (for appropriateness) by Education Queensland’s security system. Each student has an EQ “user name for life” which provides access to their own Email address. This is filtered for appropriate content.

We are aware that there are some undesirable aspects to the Internet, however we believe that the advantages to be gained from having access to global networks far outweigh the disadvantages. Whilst we will continue to take every reasonable measure to shield our students from inappropriate materials, we believe our role is also to teach them to become responsible, ethical users.
MUSIC PROGRAM:
Wulguru’s lively Music Program is an integral part of the school’s curriculum. The Music Specialist delivers a developmentally based program to all levels of the school. The program involves oral and visual recognition; singing and playing; and reading and writing Music. The school currently has a Senior (Yr 5-7) and Junior (Yr 3-4) Choir that rehearses weekly. The Choirs perform at various events throughout the year, including the Townsville Eisteddfod.

The Instrumental Music Program:
Instrumental Teachers visit the school each week, offering free tuition on Woodwind, Bass, Percussion and String instruments.

- Children from Year 3 onwards may participate in the Strings Program.
- Children from Year 5 onwards may participate in the Brass, Woodwind and Percussion Programs.

It is expected that wherever possible parents provide their child with an instrument. Instrument selection is completed in conjunction with the child, their parents, the instructors, the music specialist and the child’s class teacher. It is essential that children practise their instrument regularly. It is expected that children remain for the entire year if accepted into the program. A $20.00 levy payable by each student in the instrumental program is used to purchase music and photocopying. The school has a range of Woodwind and Brass Ensembles, as well as the School Concert Band and String Orchestra. These accomplished musical groups, are provided with a variety of performance opportunities throughout the year.

LIBRARY:
Welcome!
The lending service of the Wulguru State School Library is available to all students and their families during opening hours. The Library is open from 8.30am until 3.20pm. Students may come to the Library to borrow books or do research during lesson times. They may also come during lunch breaks to borrow, read or play games. The Library is closed for borrowing during the last two weeks of the school year.

Borrowing:
- Students in Prep and Year 1 may borrow 1 book as long as they have a library bag. (This may be as simple as a pillow case or supermarket bag).
- Students in Year 2 and Year 3 may borrow 2 books. A library bag is not required but is encouraged.
- Students in Years 4 to 7 may borrow 3 books.

The loan period is two weeks.

Please ensure that any books/magazines borrowed are kept in a good condition and returned promptly.

Overdue, Lost and Damaged Books:
Class lists of overdue books are printed each Monday and students are given a verbal reminder. Notices will be sent home for books/magazines that have been overdue for a very long time.

If a book/magazine is lost or damaged we do ask that families contribute at least half the original cost towards replacing the item.

RELIGIOUS EDUCATION:
A weekly lesson of 30 minutes is set for Religious Education. A Co-operative Program will be offered based on the series “Religion in Life”. The cost of the program which includes a religious education workbook is approximately $4.00 for the year. Parents who do not wish their children to take part in these lessons are to indicate in writing to the Principal.
**PHYSICAL EDUCATION:**
Physical Education is an essential part of a child’s total development. Throughout the year children participate in a wide range of activities ranging from swimming, athletics and minor games to dance, gymnastics and basic skills. No child will be excused on a permanent basis from the physical education program unless a doctor’s certificate is provided. Any child to be excused from any Physical Education class for a day must have a signed parental note. All children are required to wear a hat and suitable footwear in order to participate in lessons.

**Sports Policy:**
Wulguru State School encourages maximum representation and participation in inter-school sports. At times not all children who nominate for a sport can be included due to availability of coaches and /or numbers. When this occurs a selection process is undertaken. Normally Year 7’s are given preference over younger children who will get another chance the following year.

**Sport:**
Children from Years 5,6 and 7 are offered the opportunity to participate in the Interschool Sports program. It is deemed a privilege to be a school representative. Children who do not participate in Interschool competition are offered activities based here at school. Where the need arises, a selection process may be used to select children for the various sports.

- Participation by our school in Interschool competition is dependent upon teachers’ expertise, experience and availability.
- Children joining teams are expected to make a firm commitment to remain in the relevant team.
- Children who withdraw from teams for no exceptional reason may have other privileges withdrawn.
- Parents with the necessary interest and coaching skills are always welcome to support our participation in sport.
- Children are expected to abide by a player’s code of behaviour.
- Participation by individual students is dependent upon our sport’s code of conduct being closely followed when representing our school.

**HOMEWORK:**
Homework is provided to reinforce skills and to develop sound study habits. It should not be onerous for either parents or students. No student should spend more than 45 minutes a night on homework tasks. If your child is spending too much time (or too little) time on homework, please contact your class teacher. As a general guideline, teachers will discuss this with parents early in the year through their “Class Information for Parents” publication.

**L.O.T.E.:**
L.O.T.E. (Language Other Than English) will take on a new format in 2010. Instead of a high emphasis on learning the Chinese language, cultural understanding awareness will be the priority. Year 6 and 7 children will have 60 minutes per week of International Investigations (ICI’s) while the programme is extended down the year levels for 30 minutes per week to Year 2 and 3.

**POTTERY:**
Students in Years 5 to 7 are given the opportunity to participate in a ceramics program where they create a sculpture and glaze it. Classes are conducted by a local potter and the school uses its own electric kiln to fire the clay pieces. This program usually happens in Term 3.

**DANCE PROGRAM:**
Students in Years 2 & 4 are given the opportunity to participate in a Dance Program where they attend 3 lessons over six weeks with a Dance Teacher. At these lessons they participate in the choreography of a dance, which they then practice and present at the Gala Performance Night.
**PREP:**

Prep is full time, but non-compulsory. However, once your child is enrolled we encourage full-time attendance to maximise the benefits of the Prep year, which is to prepare the children for Year 1.

The Prep Program

♦ Prep is a full day, 5 days a week program
♦ Curriculum is built around identified factors for success in schooling.
♦ Expanded context for learning include investigations, real life situations and focused learning and teaching situations.
♦ Children’s progress is monitored using an Early Learning and Development Framework with phases of learning that lead into Level 1 of the KLA Core Learning Outcomes.

Early years education should not be limited to academic preparations for school. It should focus on children:

✓ making decisions
✓ solving problems
✓ developing thinking processes
✓ developing effective communication
✓ developing collaboration strategies
✓ developing positive dispositions towards learning
✓ developing a positive sense of self

**Student Requirements:**

Due to the relative young age of prep students, we require parents or a responsible older sibling to walk children to the prep building and collect them at 3pm. Prep room doors will be open at 8.45am.

A yellow hat is to be worn in order to distinguish Prep students from Primary students. This is to alleviate any possible safety concerns. These Yellow Sunsafe Hats can be purchased at the school office.

It is recommended that a spare set of clothes be kept in your child’s bag in case of accidents or after water play/activities. (Keep in a plastic bag)

**Meals and Lunch Breaks:**

In line with Education Queensland’s healthy food policy and our school’s aim to encourage good nutrition, we ask that you provide healthy and nutritious lunches for your child. Please try to avoid anything like chocolate rolls, jelly, dessert puddings, cream biscuits, iced cakes, food in tins (place in plastic containers instead).

**Tuckshop orders will not be allowed until Term 2 and there is no purchasing from the Tuckshop over the counter until Term 4.**

Please send ice blocks in your child’s lunchbox to keep lunches cool and fresh. After a settling in period children will be eating outside with the rest of the school children and there will be no access to fridges.

Remember to send iced water in drink bottles.

**Book & Materials List:**

A Book and Materials List is issued at the enrolment interview which is generally held at the end of term 4 in the year prior to your child commencing Prep. This list can also be accessed from the school office. All materials on this list must be brought to class in the first week of school.

**Birthdate** | **Eligible for Prep Year in:** | **Year 1 in:**
---|---|---
Child born 1 July 2010 – 30 June 2011 | 2016 | 2017
The Parent and Citizens’ Association of Wulguru State School is formed from interested parents, family and community members, including staff. To all old and new friends, parents and carers of children and interested citizens, you are invited to become registered members of the Association and attend meetings. The Association works under a constitution and framework approved by Education Queensland. The main objective of the P&C is to promote the interests of our students and facilitate the development of further improvement to our school. Through this we aim to:

* Foster general community interest in educational matters.
* Endeavour to bring about closer co-operation between the parents of students attending our school, other members of the community, staff and students of our school.
* Provide advice and recommendations to the Principal on issues and concerns with respect to students and the general operation and management of our school.
* Provide or assist in the provision of financial or other resources or services for the benefit of students of our school.
* To participate in any committee or other body comprising members of the school and wider community, which will contribute to the general benefit of students attending our school.

The P&C meets on the last Monday of each month at the school commencing at 6.30pm.

The Association has an Executive elected each year at its Annual General Meeting held each February.

The Secretary
Wulguru State School Parents & Citizens Association
PO Box 41
Wulguru, 4811

I hereby apply to become a member of the above Association.

NAME IN BLOCK LETTERS

ADDRESS

TELEPHONE NO

EMAIL ADDRESS

CHILDREN AT THE SCHOOL

BIRTH DATE OF APPLICANT (If not a parent of a student at the Wulguru State School)

SIGNATURE OF APPLICANT

DATE
VOLUNTEERS:
There are many areas throughout our school where your assistance would be greatly appreciated. Volunteers participate by sharing and caring for our school and its community by giving their time when possible. Willing helpers are always required for things such as tuckshop, classrooms, library, working bees, raffles, school functions and fetes. Others may be able to be actively involved in the P&C Executive or subcommittees.

However you become involved it will always be of benefit to your child and your child's education.

What voluntary contribution would you like to make in terms of helping your child's class and school?

If you would like more information or wish to volunteer please complete and return to the school.

NAME: ............................................................................ PHONE: ............................................................................

Special skills: .............................................................. Special Interests: ..........................................

☐ CLASSROOM / VOLUNTEER
☐ EXCURSIONS
☐ TUCKSHOP
☐ LIBRARY
☐ FUNDRAISING
☐ FRIDAY NIGHT STUART HOTEL RAFFLES
☐ P&C ASSOCIATION COMMITTEES (Executive, Uniform, etc)

If you would like to become a registered member of the P&C Association please complete the form on the reverse side.
APPENDIX A

Responsible Behaviour Plan